



FINANCE COMMITTEE MAY 26, 2020

AGENDA

- 1) 3:00 P.M. NON-PUBLIC MEETING
 - a) Discussion regarding settlement offer - Robinson v. City

- 2) 3:30 P.M. PUBLIC MEETING CALL TO ORDER

- 3) ATTENDANCE

- 4) APPROVAL OF ELECTRONIC MEETING

MOTION: In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, the Finance Committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.

- 5) CONSIDERATION OF SETTLEMENT OFFER

- a) Robinson v. City

- 6) ADOPTION OF MINUTES: April 28, May 19, May 21

- 7) DEPARTMENT REPORTS

1. PURCHASING *Camille Thomas*

- a) Report of bids

- b) Report of award of professional service contracts
 - Gas & Water - Gas Operator Qualifications Learning Management System from Industrial Training Services, Inc. in the amount of \$54,625.00.
 - Gas & Water - Design of a 2 MGD Water Treatment Plant Upgrade from Smith Seckman Reid, Inc. in the amount of \$182,589.00.
 - Human Resources - Cost Association for Post 2006 Hired Employees Retiree Benefits from Findley in the amount of \$5,500.00.
- c) Report of sale of surplus property on *GovDeals.com* April 2020: \$6,251.00.

2. GENERAL FUND

- a) Monthly report *Laurie Matta*

3. DEPARTMENT OF ELECTRICITY

- a) Monthly reports *David Johns, Christy Batts*

4. CITY ATTORNEY

- a) Report of legal expenditures
 - Bradley Arant, Kimberly Black v. City - \$12,397.00
 - Bradley Arant, Jeff Robinson v. City - \$21,666.25
 - McCarter English, Fort Campbell Matters - \$6,628.05

8) COMMITTEE ACTION

None.

9) CITY COUNCIL ACTION

1. BLACKMAN STREET PROPERTY TRANSFER

- a) **ORDINANCE 78-2010-20** (First Reading) Authorizing a quit claim deed to transfer property on Blackman Street to Sydney Hedrick *Mayor Pitts*

2. GAS & WATER

- a) **RESOLUTION 73-2019-20** Authorizing an agreement with Woodlawn Utility District for water services *Mark Riggins*

b) **RESOLUTION 74-2019-20** Authorizing an agreement with Woodlawn
Utility District for sanitary sewerage services *Mark Riggins*

10) PUBLIC COMMENTS *(3 individuals allowed; 5 minutes each)*

*In accordance with the Alternative Public Comments procedure, requests must be
made no less than 48 hours prior to the meeting.*

11) ADJOURNMENT



FINANCE COMMITTEE

APRIL 28, 2020

MINUTES

CALL TO ORDER

The regular monthly meeting of the City of Clarksville Finance Committee was called to order by Chairman Jeff Burkhart on Tuesday, April 28, 2020, at 3:30 p.m. from the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee.

In an effort to facilitate the response to the Coronavirus Disease (COVID-19), this meeting was via Google Meets.

ATTENDANCE

The following members responded to roll call and were connected to the meet:

PARTICIPATING: Jeff Burkhart, Tim Chandler, Valerie Guzman, Jeff Henley, Stacey Streetman

Chairman Jeff Burkhart, Mayor Joe Pitts, City Attorney Lance Baker, Sylvia Skinner, and Director of Information Technology Amie Wilson were physically present.

APPROVAL OF ELECTRONIC MEETING

MOTION: *In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, the Finance Committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.*

Councillady Streetman made a motion to approve the electronic meeting. The motion was seconded by Councilman Henley. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to conduct this meeting by electronic means passed.

MINUTES

Councilman Henley made a motion to adopt the March 24th minutes as presented. The motion was seconded by Councilman Chandler. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to adopt the minutes as presented passed.

PURCHASING REPORT

Director of Purchasing Camille Thomas briefly reviewed the monthly bid summary and reported award of the following professional service contracts:

- Gas & Water - South Second Street Sewer Capacity Study from McKay-Burchett & Co., LLC in the amount of \$9,950.00.
 -
- Human Resources - Actuarial Study for the Internal Services Fund from Select Actuarial Services in the amount of \$6,000.00.
-
- Project Management - Post Demolition Rendering of the Frosty Morn Building from Powell Architecture in an amount not to exceed \$5,000.00.

Ms. Thomas reported sale of surplus property on *GovDeals.com* in the amount of \$27,008.00 for March 2020.

GENERAL FUND REPORT

Chief Financial Officer Laurie Matta said expenses were exceeding revenues by \$1.4 million during March, but revenues were exceeding expenditures by \$8.4 million year-to-date. Revenues were exceeding FY21 YTD by \$725,510. Property tax collection totaled \$32.7 million or 95% billed and 77% of budgeted revenues had been collected. Although spending was 8.2% under budget, all departments had been asked to reduce their FY20 budget. Local Option Sales Taxes collected totaled \$5.4 million with \$1.4 million for the General Fund, \$ 66,854 for the Road Improvement Fund, and \$4.3 million for schools. Active capital project spending reached \$4.7 of \$32.3 million invested. The current Fund Balance was estimated at \$35.5 million or 34.6% of budgeted expenditures. Ms. Matta said she was monitoring the loss of sales tax revenue due to businesses being closed during the COVID-19 pandemic. She said Tennessee's economic recovery may take up to 6 to 12 months. Mayor Pitts commended the Finance Department for early efforts to reduce spending without adversely impacting services.

CDE REPORT

CDE Chief Financial Officer David Johns said the March Broadband cash was lower because of repayment of the interdivisional loan to the Electric Division. The net income was \$411,000 for the month. Christy Batts reported a net gain of 130 customers, mostly residential who were shifting services by changing packages and moving to streaming. She said efforts were being made to attract new customers and to encourage existing

commercial customers to retain their services when reopening upon the expiration of the Governor's mandatory stay-at-home order (COVID-19). The Electric Division reported lower usage during the month resulting in a lower TVA power bill and earnings totaled \$10.5 million.

CITY ATTORNEY REPORT

City Attorney Lance Baker reported payment of the following legal expenditures:

- Bradley Arant, *Jeff Robinson v. City* - \$12,629.25
- Bradley Arant, *Kimberly Black v. City* - \$1,382.50
- Bradley Arant, *Jeff Robinson v. City* - \$50,545.95 (two months)
- Burr Forman, *TN River Keepers v. City* - \$1,501.00

REFUNDING BONDS

RESOLUTION 57-2019-20 Initial resolution to refinance \$48 million Tennessee Municipal Bond Fund loans

Chief Financial Officer Laurie said she determined previous plans for refinancing were not cost effective. She said 2018 Tennessee Municipal Bond Fund loans were established at a variable rate and this refinancing could result in a rate of less than 3% interest. Ms. Matta said the City would not be obligated to refinance at the appropriate time if it was not feasible. Councilman Henley made a motion to forward this resolution to the City Council with a recommendation of approval. The motion was seconded by Council Lady Guzman. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to forward this resolution to the City Council with a recommendation of approval passed.

POLICE/HEALTH DEPARTMENT AGREEMENT

RESOLUTION 60-2019-20 Authorizing an interlocal agreement between the Tennessee Department of Health and the City of Clarksville (Police Department) relative to sharing of limited personal health information

City Attorney Lance Bakker said this agreement would allow the Police Department to receive information from the Tennessee Department of health regarding individuals who have tested COVID-19 positive when responding to emergencies. Council Lady Streetman made a motion to forward this resolution to the City Council with a recommendation of approval. The motion was seconded by Councilman Chandler. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to forward this resolution to the City Council with a recommendation of approval passed.

BRISTOL RIDGE/BELEW CONTRACT

ORDINANCE 72-2019-20 (First Reading) Approving a contract authorizing entry and construction between Bristol Ridge Apartments, LLC/William L. Belew, Jr., and the City of Clarksville

Street Department Engineer Chris Cowan said this 150' roadway was being proposed as a result of the recent rezoning of the Belew property on Hwy 76. Traffic assessments recommended an access point near the parking area to lead traffic to the existing signal. Mr. Cowan said this ordinance would require the developer to build the road on city-owned property at his expense and then dedicate the road to the City which would be constructed according to City standards. Councilman Chandler made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councilady Streetman. The following vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to approve passed.

PUBLIC COMMENTS

Councilman Chandler thanked Mayor Pitts for establishing a plan to reopen the local economy during the COVID-19 pandemic even though it was superseded by the Governor.

ADJOURNMENT

The meeting was adjourned at 4:07 p.m.



FINANCE COMMITTEE MAY 19, 2020

MINUTES

CALL TO ORDER

A meeting of the City of Clarksville Finance Committee was called to order by Chairman Jeff Burkhart on Tuesday, May 19, 2020, at 9:00 a.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee. This meeting was conducted via Google Meets.

ATTENDANCE

The following members responded to roll call and were connected to the meet:

PARTICIPATING: Jeff Burkhart, Tim Chandler, Valerie Guzman, Jeff Henley, Stacey Streetman

Chairman Jeff Burkhart, Mayor Joe Pitts, and Chief Financial Officer Laurie Matta were physically present, as well as Sylvia Skinner (City Clerk), Will Wyatt (Director of Human Resources), Lance Baker (City Attorney), Amie Wilson (Director of Information Technology), Stephanie Fox (Director of Internal Audit), James Halford (Chief of Staff), and Camille Thomas (Director of Purchasing). Several department staff members were also present.

APPROVAL OF ELECTRONIC MEETING

In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, the Finance Committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.

Councilman Henley made a motion to approve the electronic meeting. The motion was seconded by Councilman Chandler. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to conduct this meeting by electronic means passed.

FY21 STATUS QUO BUDGET REVIEW

The proposed status quo budgets for the Legislative, Finance & Revenue/Parking Commission, Human Resources, Legal, Information Technology/GIS, Internal Audit, Mayor's Office, and Purchasing department were briefly reviewed. The status quo budgets were being proposed as 5% less than the current amended FY20 budgets.

ADJOURNMENT

The meeting was adjourned at 10:07 a.m.



FINANCE COMMITTEE MAY 21, 2020

MINUTES

CALL TO ORDER

A meeting of the City of Clarksville Finance Committee was called to order by Chairman Jeff Burkhart on Thursday, May 21, 2020, at 1:30 p.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee. This meeting was conducted via Google Meets.

ATTENDANCE

The following members responded to roll call and were connected to the meet:

PARTICIPATING: Jeff Burkhart, Tim Chandler, Valerie Guzman, Jeff Henley, Stacey Streetman

Chairman Jeff Burkhart, Mayor Joe Pitts, and Chief Financial Officer Laurie Matta were physically present, as well as Hope Peterson (E-911), Shannon Greene (Central Business Improvement District), Dr. Ellen Kanervo (Arts & Heritage Development Council), Jeff Tyndall (Regional Planning Commission), Anita Atchley and Robert Thompson (Senior Citizens Center), Frank Lott and Colin McAlexander (Custom House Museum), John Patterson (Regional Airport Authority), Juanita Charles (Human Relations Commission), and Bill Summers and Roger Carroll (Crime Stoppers).

APPROVAL OF ELECTRONIC MEETING

In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, the Finance Committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.

Councilman Chandler made a motion to authorize the electronic meeting. The motion was seconded by Councillady Streetman. The following roll call vote was recorded:

AYE: Chandler, Guzman, Henley, Streetman

The motion to conduct this meeting by electronic means passed.

FY21 STATUS QUO BUDGET REVIEW

The proposed status quo budgets for the miscellaneous entities were briefly discussed. These included E-911, Central Business Improvement District, Arts & Heritage Development Council, Regional Planning Commission, Senior Citizens Center, Custom House Museum, Regional Airport Authority, Human Relations Commission, Crime Stoppers, Rail Authority, Campbell Strong, and Debt.

ADJOURNMENT

The meeting was adjourned at 3:20 p.m.

FINANCE & ADMINISTRATION COMMITTEE
BID SUMMARY
May 26, 2020

The following bids/proposals have been solicited, opened and have been approved by the Purchasing Director. All are low bid/proposal except where noted.

<u>BID #</u>	<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>
4034	G&W	Sensus 496 Service Regulators	Equipment Controls Co.	\$ 38,649.60
4041	Recreation	Roof Replacement for Burt Cobb Community Center	Beech Construction	\$ 223,748.00

SOLE SOURCE PURCHASE:

1. G&W - Future purchases and service of Kohler Brand generators and parts from Nixon Power Systems.

EMERGENCY PURCHASE:

1. Recreation – McGregor Park Dock Repair from Thomson & Thomson in the amount of \$78,850.00.

Bid # 4034– G&W- Sensus 496 Service Regulators:

Equipment Controls Co.	\$ 38,649.60*
Combustion & Controls Co.	\$ 57,420.00
Tri-State Meter & Regulator	No Response

Bid #4041 – Recreation – Roof Replacement for Burt Cobb Community Center

Beech Construction	\$ 223,748.00*	
Hall Construction	\$ 263,560.00	Local
ARCS	No Response	
Adams Construction	No Response	
Carter Douglas Co.	No Response	
Goodrich Construction	No Response	Local
Guardian Weather Proofing Solutions	No Response	
Leon Ross Construction	No Response	
Modern Heating, Cooling & Roofing	No Response	Local
Pride Concrete	No Response	Local
Quality Exterior Co.	No Response	Local
RSS Roofing Services & Solutions	No Response	
Two Rivers Roofing, Inc.	No Response	
Tennessee Roofing & Siding	No Response	Local
Advanced Enterprises, Inc.	No Response	

Jerry's Roofing	No Response	Local
NIR Roof Care	No Response	
Jackson Roofing	No Response	Local
Ray Marable Contractor, Inc.	No Response	Local
T's Construction & Roofing	No Response	
JDH Company, Inc.	No Response	
Best Choice Roofing & Home Improvement	No Response	Local
Ronnie Harrison Construction	No Response	
TLC Pro Roofing, LLC	No Response	
Aspen Park Properties	No Response	Local
Baker Roofing Co.	No Response	
Bar Environmental	No Response	
Blue Team Restoration	No Response	
Burell Built LLC	No Response	
Corporate Vision, Inc.	No Response	
Duracap Asphalt Paving Co.	No Response	
Hathaway's Demo Const. Environmental Service	No Response	
K&J Associates	No Response	
Leland, Inc.	No Response	
Level Up Home Improvements	No Response	Local
Matthews Construction LLC	No Response	
Perry Roofing Co. Inc.	No Response	
R.L. Alvarez Construction LLC	No Response	Local
Roofing Services Co. Inc.	No Response	
S&W Contracting Co. Inc.	No Response	
Smithfield Construction LLC	No Response	
Southeast Contractors, Inc.	No Response	
The Lewis Group Architects Inc.	No Response	
Transformation Construction Group	No Response	
ARCO Roofing of TN Inc.	No Response	
Collier Roofing Co.	No Response	
Don Kennedy Roofing Co. Inc.	No Response	
Elite Roofing Co.	No Response	
Estes Roofing, Inc.	No Response	
Genesis Roofing Co.	No Response	
H&H Home Improvement	No Response	
J&S Construction Co. Inc.	No Response	
J. Cumby Construction Co. Inc.	No Response	
Jewell Roofing & Gutters	No Response	
John J. Campbell Roofing	No Response	
Meyer Brothers Roofing LLC	No Response	
Parchman Construction	No Response	Local
Pinaire Roofing	No Response	
Porter Roofing Contractors, Inc.	No Response	
Simon Roofing	No Response	
Sky Roofing LLC	No Response	
Sortor's Roofing & More	No Response	
Southern Restoration & Rebuild	No Response	
Southern Roofing Co. of TN	No Response	

Sparks Roofing, Inc.	No Response	
Triple S Contracting, Inc.	No Response	Local
Twin River Turf	No Response	Local

*Department Recommendation

REQUEST FOR PROFESSIONAL SERVICE

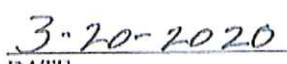
I. SELECTION OF FIRM

PROJECT NAME AND SCOPE OF WORK:	Gas Operator Qualification Learning Management System (LMS) – These educational services comprise online/e-learning courses accessible with iPad, tablet, or desktop computer, evaluator/proctor training, on-site instruction if/as needed, administration of LMS system and record retention, development of customized training modules within the LMS, 24/7 online data retrieval and reports in PDF as well as spreadsheet formats. Contract Term: 36 months with up to three one-year renewals
NAME OF FIRM:	Industrial Training Services, Inc. (ITS)
QUALIFICATIONS, COMPETENCE AND INTEGRITY OF FIRM:	ITS has over 30 years of experience developing and providing instructor-led and e-learning courses which comply with Federal and State safety and regulatory standards for the pipeline industry (i.e., DOT 49 CFR 192 & 195, ASME B31Q). ITS is a partner to the Tennessee Gas Association and monitors changes in regulations affecting Operator Qualification requirements for gas industry professionals within Tennessee and the US. ITS offers training sessions for proctors and evaluators.
YEARS OF EXPERIENCE:	30+
SIMILAR PROJECTS PERFORMED FOR THE CITY:	<ul style="list-style-type: none"> Online Operator Qualification Learning Management System & Operator Qualifications since 2017
SIMILAR PROJECTS PERFORMED ELSEWHERE:	<ul style="list-style-type: none"> Knoxville (TN) Utilities Board – LMS & OQ City of Lebanon (TN) Gas Department – LMS & OQ City of Palo Alto (CA) – LMS & OQ Entergy Gas Distribution (Baton Rouge, LA) – LMS & OQ
OTHER QUALIFICATIONS:	The current LMS system "On Board" was developed by the on-staff team of IT professionals at ITS, it is available 24/7 to access records and perform evaluations in the field, and it provides real-time training status information. ITS is readily available and responds quickly for customer service and tech support issues.
NAMES OF THOSE INVOLVED IN THE SELECTION (MUST BE 2 OR MORE AND MUST HAVE NO CONFLICT OF INTEREST AS PER PURCHASING POLICY):	Stephanie Howell, PE – Gas Department Manager Troy Jones – Assistant Gas Manager Brandon Thomas – Compliance Manager
DEPARTMENT WHERE FUNDS ARE BUDGETED:	Clarksville Gas & Water Department

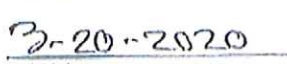

SIGNATURE OF DEPARTMENT HEAD OF BUDGETARY
DEPT. OR HIS/HER DESIGNEE


DATE


SIGNATURES OF OTHERS INVOLVED IN SELECTION


DATE


SIGNATURES OF OTHERS INVOLVED IN SELECTION


DATE


SIGNATURE OF PURCHASING DIRECTOR


DATE

REQUEST FOR PROFESSIONAL SERVICE

Gas Operator Qualification LMS


Industrial Training Services, Inc.

Page 2

2. **COST: ONCE ALL SIGNATURES ABOVE HAVE BEEN SECURED, YOU MAY NOW REQUEST PRICING FROM THE SELECTED FIRM. COST SHALL BE REPORTED TO THE PURCHASING DIRECTOR ONCE OBTAINED.**

ESTIMATED COST (TO BE PROVIDED ONCE DETERMINED):	\$ 54,625. ⁰⁰
--	--------------------------

Acknowledgement of cost estimate received:


SIGNATURE OF DEPARTMENT HEAD/DESIGNEE

5/6/2020
DATE


SIGNATURE OF PURCHASING DIRECTOR

5-6-20
DATE


SIGNATURE OF CHIEF FINANCIAL OFFICER

5/6/2020
DATE

REQUEST FOR PROFESSIONAL SERVICE

1. SELECTION OF FIRM

PROJECT NAME AND SCOPE OF WORK:	2 MGD Water Treatment Plant Upgrade – The project comprises the design and preparation of construction plans and specifications to upgrade the existing water treatment plant capacity by 2 MGD from 28 MGD to 30 MGD. The work will include upgrades to the membrane filtration and high service pump processes. SSR will also provide bidding and limited construction phase services. Contract Term: Approximately 12 months
NAME OF FIRM:	Smith Seckman Reid, Inc. (SSR)
QUALIFICATIONS, COMPETENCE AND INTEGRITY OF FIRM:	SSR has breadth and depth of experience with water treatment plant design, construction administration and commissioning of some of the most challenging membrane treatment plant expansions in the area. SSR has built a reputation of successfully implementing some of the most advanced and innovative design concepts in water and wastewater treatment projects.
YEARS OF EXPERIENCE:	Founded in 1968 (52 Years)
SIMILAR PROJECTS PERFORMED FOR THE CITY:	<ul style="list-style-type: none"> • Clarksville North Water Treatment Plant Design and Construction Management/Administration (currently in the design phase) • Misc. Engineering Services – Plans Review (Water, Wastewater and Gas) for Intersection Improvements of SR 48 (Trenton Road) and Needmore Road
SIMILAR PROJECTS PERFORMED ELSEWHERE:	<ul style="list-style-type: none"> • Alcoa Water Treatment Plant & Raw Water Pump Station, Alcoa, TN • Stones River Water Treatment Plant Upgrade & Expansion, Murfreesboro, TN • Smyrna Water Treatment Plant Expansion & Upgrade, Smyrna, TN • Franklin Water Treatment Plant Modifications, Franklin, TN • HVUD Water Treatment Plant & Raw Water Intake, Nashville, TN • Pigeon Forge Wastewater Treatment Plant, Pigeon Forge, TN • Metro Water Services Disinfection Improvements, Nashville, TN • Croton Water Treatment Plant Raw and Finished Water Pump Stations, Corona, New York • Kentucky River Station II Pump Failure Root Cause Evaluations and Design, Hardin's Landing, Kentucky • Falls Lake Intake and Pump Station Improvements, Wake County, North Carolina • Alton Water Treatment Plant, Alton, Illinois • Bluestone Water Intake, Pumping Stations, and Plant, Summers County, West Virginia
OTHER QUALIFICATIONS:	SSR's local personnel at its Nashville headquarters is readily available to assist the City with its projects. A good working relationship exists with SSR, and SSR has performed satisfactorily on previous projects, which include not only the above referenced water projects but also several wastewater projects: WWTP Process Optimization Evaluation, WWTP Process Upgrades (project was halted due to May 2010 flooding and became obsolete) and Oak Street Lift Station.
NAMES OF THOSE INVOLVED IN THE SELECTION (MUST BE 2 OR	Garth Branch, PE

REQUEST FOR PROFESSIONAL SERVICE

2 MGD WTP Upgrade

Smith Seckman Reid, Inc.

Page 2

MORE AND MUST HAVE NO CONFLICT OF INTEREST AS PER PURCHASING POLICY):	Tom Heath, PE
DEPARTMENT WHERE FUNDS ARE BUDGETED:	Clarksville Gas & Water Department

SIGNATURE OF DEPARTMENT HEAD OF BUDGETARY
DEPT. OR HIS/HER DESIGNEE

DATE

02-25-2020

SIGNATURES OF OTHERS INVOLVED IN SELECTION

DATE

2/25/2020

SIGNATURE OF PURCHASING DIRECTOR

DATE

3-2-20

2. COST: ONCE ALL SIGNATURES ABOVE HAVE BEEN SECURED, YOU MAY NOW REQUEST PRICING FROM THE SELECTED FIRM. COST SHALL BE REPORTED TO THE PURCHASING DIRECTOR ONCE OBTAINED.

ESTIMATED COST (TO BE PROVIDED ONCE DETERMINED):	\$ 182,589.00
---	---------------

Acknowledgement of cost estimate received:

SIGNATURE OF DEPARTMENT HEAD/DESIGNEE

DATE

04-13-2020

SIGNATURE OF PURCHASING DIRECTOR

DATE

4-17-20

SIGNATURE OF CHIEF FINANCIAL OFFICER

DATE

4/13/2020

REQUEST FOR PROFESSIONAL SERVICE

1. SELECTION OF FIRM

PROJECT NAME AND SCOPE OF WORK:	Post 2006 Hired Employers Retiree Benefits. Cost association
NAME OF FIRM:	Findley
QUALIFICATIONS, COMPETENCE AND INTEGRITY OF FIRM:	Has worked on this project for seven years with City of Clarksville
YEARS OF EXPERIENCE:	
SIMILAR PROJECTS PERFORMED FOR THE CITY:	Financial actuarial Studies
SIMILAR PROJECTS PERFORMED ELSEWHERE:	
OTHER QUALIFICATIONS:	
NAMES OF THOSE INVOLVED IN THE SELECTION (MUST BE 2 OR MORE AND MUST HAVE NO CONFLICT OF INTEREST AS PER PURCHASING POLICY):	Will Wyatt, Laurie Matta
DEPARTMENT WHERE FUNDS ARE BUDGETED:	Human Resources

SIGNATURE OF DEPARTMENT HEAD OF BUDGETARY DEPT. OR HIS/HER DESIGNEE

DATE

SIGNATURES OF OTHERS INVOLVED IN SELECTION

DATE

SIGNATURE OF PURCHASING DIRECTOR

DATE

2. **COST: ONCE ALL SIGNATURES ABOVE HAVE BEEN SECURED, YOU MAY NOW REQUEST PRICING FROM THE SELECTED FIRM. COST SHALL BE REPORTED TO THE PURCHASING DIRECTOR ONCE OBTAINED.**

ESTIMATED COST (TO BE PROVIDED ONCE DETERMINED):	\$ 5,500
--	----------

Acknowledgement of cost estimate received:

SIGNATURE OF DEPARTMENT HEAD/DESIGNEE

DATE

SIGNATURE OF PURCHASING DIRECTOR

DATE

SIGNATURE OF CHIEF FINANCIAL OFFICER

DATE

Clarksville Transit Department, TN
Date range: 01 Apr 2020 - 30 Apr 2020

<u>ID ↑</u>	<u>Description</u>	<u>VIN/Serial</u>	<u>Buyer</u>	<u>Type</u>	<u>Sold Amount</u>	<u>Auction Ended</u>	<u>Credit Date</u>
137	2009 Ford Econoline E-450	1FDFE45S49DA92499	Wesley Croom	USD	\$3,225.00	01 Apr 2020 10:00 PM ET	
138	2010 Ford Econoline E450	1FDFE4FS8ADA05772	jarred fannin	USD	\$3,026.00	01 Apr 2020 10:15 PM ET	
					\$6,251.00		

Department of Finance & Revenue

April 2020 Financial Review

Fiscal Year 2020



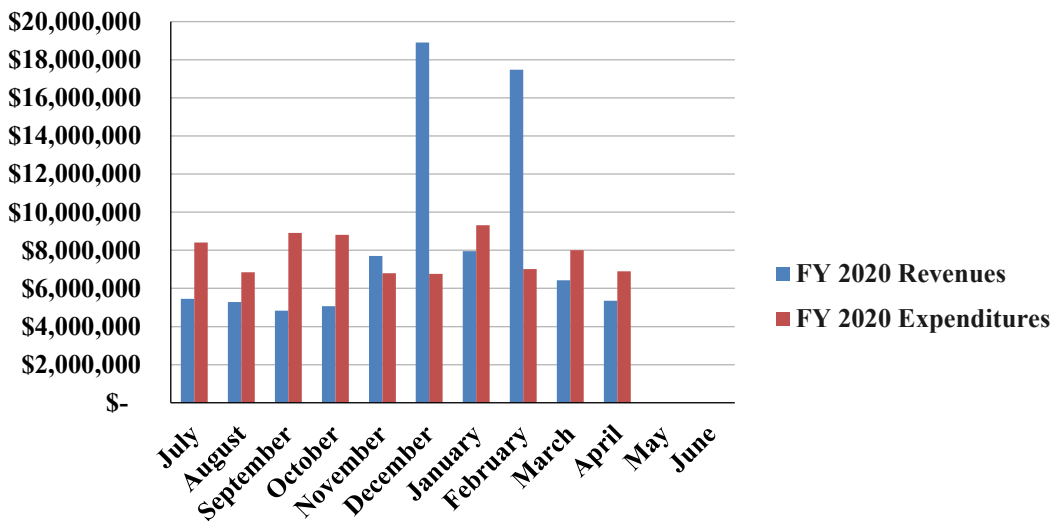
Clarksville, Tennessee
April 30, 2020

General Fund Revenues vs. Expenditures

Fiscal Year 2020

As of April 30, 2020

	FY 2020 Revenues	FY 2020 Expenditures	Monthly Variance
July	\$ 5,454,774	\$ 8,407,620	\$ (2,952,846)
August	5,286,834	6,844,729	(1,557,895)
September	4,836,616	8,912,821	(4,076,205)
October	5,059,278	8,818,714	(3,759,436)
November	7,710,416	6,798,578	911,838
December	18,909,185	6,760,944	12,148,240
January	7,951,271	9,314,931	(1,363,660)
February	17,481,296	7,016,970	10,464,327
March	6,418,611	8,006,544	(1,587,933)
April	5,348,357	6,901,952	(1,553,595)
May			-
June			-
YTD Total	\$ 84,456,638	\$ 77,783,804	\$ 6,672,834

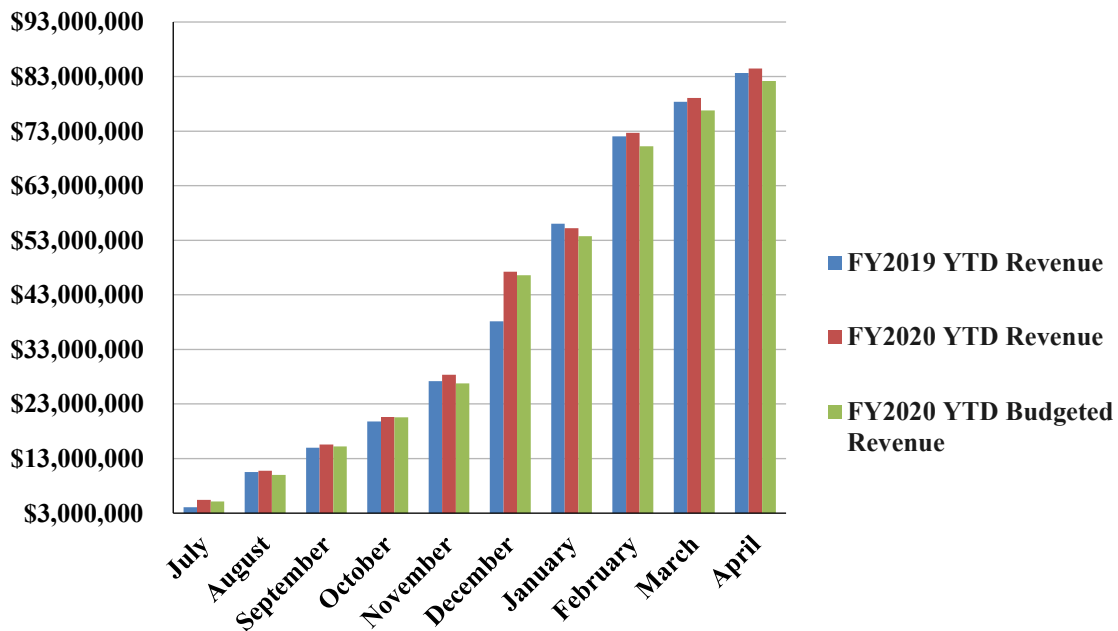


General Fund Revenue Comparison

Fiscal Year 2020

As of April 30, 2020

	FY 2020 Revenue	FY 2019 Revenue	Variance
July	\$ 5,454,774	\$ 4,091,658	\$ 1,363,116
August	5,286,834	\$ 6,447,488	(1,160,655)
September	4,836,616	\$ 4,448,778	387,838
October	5,059,278	\$ 4,797,738	261,540
November	7,710,416	\$ 7,399,053	311,362
December	18,909,185	\$ 10,970,345	7,938,839
January	7,951,271	\$ 17,899,039	(9,947,768)
February	17,481,296	\$ 15,975,125	1,506,171
March	6,418,611	\$ 6,350,095	68,516
April	5,348,357	\$ 5,275,436	72,921
May	-		-
June	-		-
YTD Total	\$ 84,456,638	\$ 83,654,757	\$ 801,881



General Fund Revenue Details
Fiscal Year 2020
As of April 30, 2020

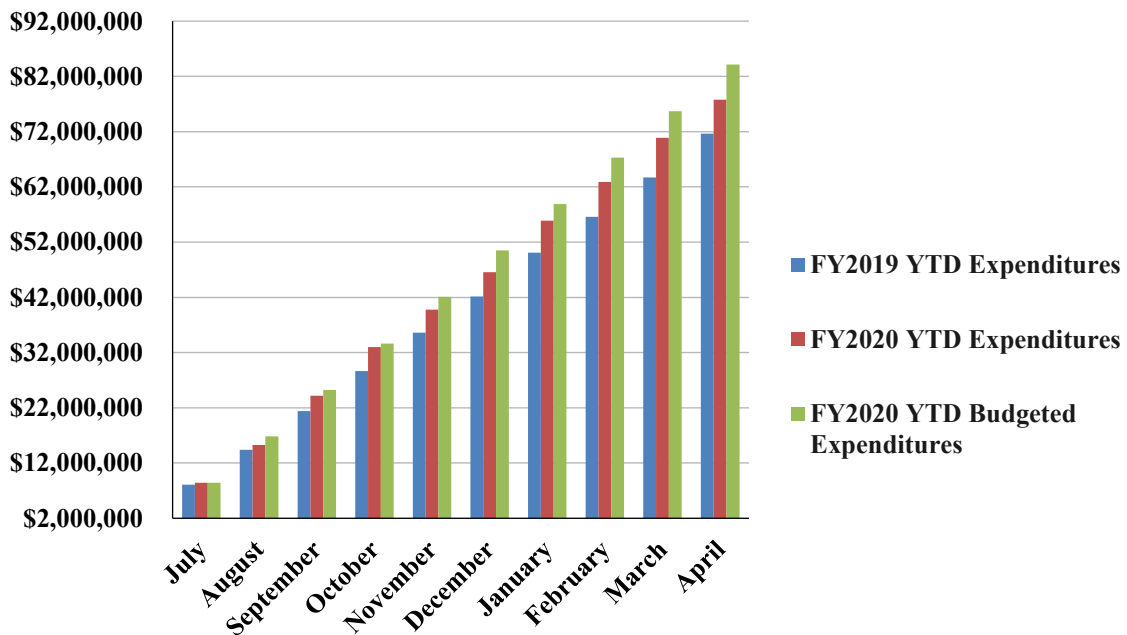
	Total Budget	YTD	Month
TAXES			
Prior Year Property Taxes	894,711	927,094	1,661
2019 Property Taxes	30,162,934	29,006,989	114,773
PiLOTS	90,175	90,175	-
Local Option Sales Tax	18,091,510	15,737,770	1,422,964
Beer & Liquor Tax	4,047,113	3,543,813	363,037
Business License	2,623,286	1,261,315	346,281
Franchise Tax (cable)	1,500,931	632,931	-
Hote/Motel	424,243	360,908	30,019
Other Taxes	367,426	257,265	29,123
TOTAL TAXES	58,202,329	51,818,261	2,307,858
LICENSES AND PERMITS			
Building Permits	2,081,533	2,034,301	196,334
Other Permits	104,719	76,984	4,865
TOTAL PERMITS	2,186,252	2,111,285	201,199
INTERGOVERNMENTAL			
Grant reimbursements	57,824	23,013	-
State Shared Revenues			
TVA Replacement Tax	1,595,148	1,226,248	408,749
State Sales Tax	11,963,610	10,196,984	902,558
State Street Aid	5,782,794	4,293,374	375,077
Other Taxes	2,034,999	1,946,589	294,415
TOTAL INTERGOVERNMENTAL	21,434,375	17,686,208	1,980,800
OTHER REVENUES			
Charges for Services	690,078	565,630	46,034
Recreation	447,498	309,508	(380)
Golf Courses	393,802	347,059	882
Fines and Forfeitures	476,113	405,684	24,126
Investment & Interest Earnings	335,214	284,231	67
Other Misc. Revenues	916,134	799,984	63,551
Transfer from CDE	4,677,035	3,892,174	392,432
Transfer From CGW	3,749,887	3,090,838	329,525
Other Transfers	449,502	275,775	2,265
TOTAL OTHER REVENUES	12,135,263	9,970,884	858,500
TOTAL REVENUES GENERAL FUND	93,958,219	81,586,638	5,348,357

General Fund Expenditure Comparison

Fiscal Year 2020

As of April 30, 2020

	FY 2020	FY 2019	Variance
	Expenditures	Expenditures	
July	\$ 8,407,620	\$ 8,104,262	\$ 303,358
August	6,844,729	6,305,053	539,676
September	8,912,821	7,022,647	1,890,175
October	8,818,714	7,220,036	1,598,678
November	6,798,578	6,961,101	(162,523)
December	6,760,944	6,546,791	214,154
January	9,314,931	7,912,332	1,402,599
February	7,016,970	6,497,012	519,958
March	8,006,544	7,117,979	888,565
April	6,901,952	7,969,755	(1,067,803)
May	-	-	-
June	-	-	-
YTD Total	\$ 77,783,804	\$ 71,656,967	\$ 6,126,836

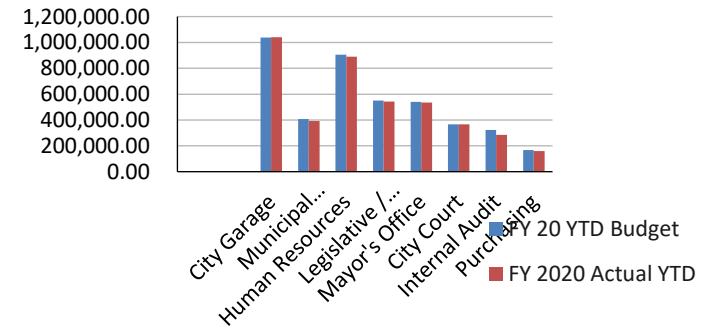
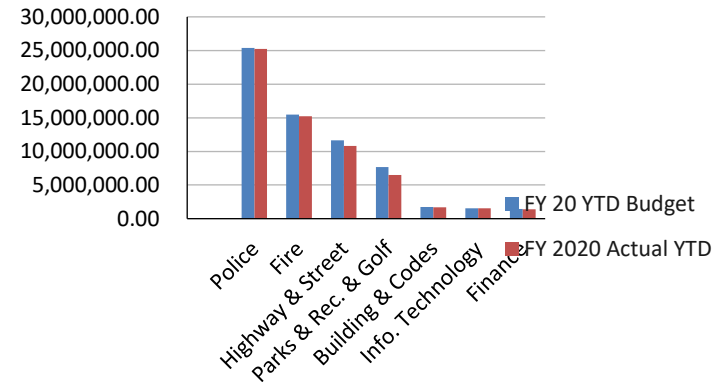


General Fund Year-to-Date Departmental Budget vs. Actual Expenditures

Fiscal Year 2020

As of April 30, 2020

Departmental:	Expenditures FY 2019 YTD	Estimated YTD Budget	Variance (Over)Under
Police	\$ 25,232,649	\$ 25,402,852	\$ 170,203
Fire	15,216,924	15,455,136	238,212
Highway & Street	10,829,790	11,666,498	836,708
Parks & Rec. & Golf	6,473,343	7,663,626	1,190,283
Building & Codes	1,667,937	1,737,384	69,447
Info. Technology	1,564,065	1,546,890	(17,175)
Finance	1,389,781	1,425,580	35,799
City Garage	1,040,240	1,038,846	(1,394)
Municipal Properties	390,756	406,679	15,923
Human Resources	890,913	906,240	15,327
Legislative / Admin.	542,552	550,333	7,781
Mayor's Office	536,250	541,190	4,940
City Court	366,900	366,634	(266)
Legal	389,198	377,604	(11,594)
Internal Audit	285,214	322,976	37,762
Purchasing	160,078	166,388	6,311
Departmental Total	66,976,589	69,574,856	2,598,267
Nondepartmental:			
Debt	4,900,067	8,383,478	3,483,411
Transit	1,992,072	1,724,670	(267,402)
Retirees	1,052,594	1,309,238	256,644
Other	2,862,483	3,126,207	263,724
YTD Total	\$ 77,783,804	\$ 84,118,448	\$ 6,334,644



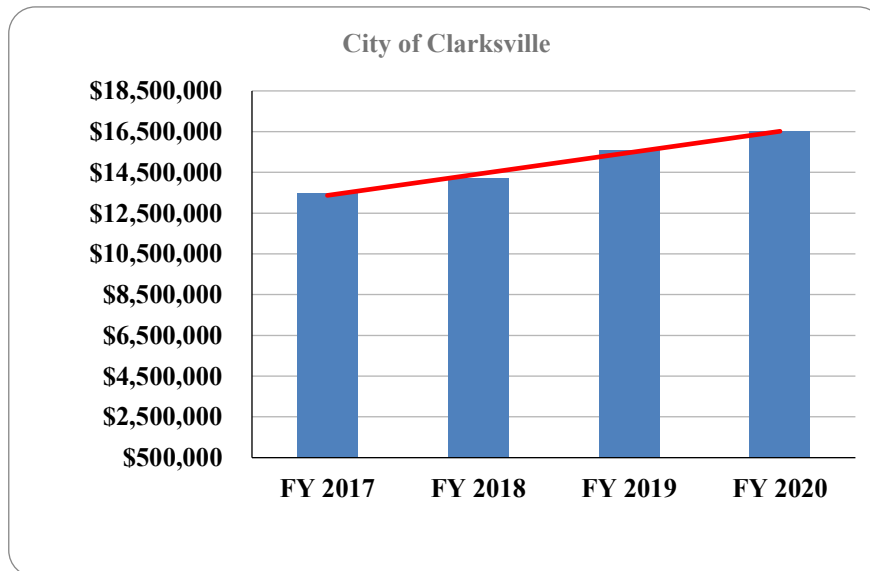
Schedule of Sales Tax Collections

Fiscal Year 2020

As of April 30, 2020

City of Clarksville Local Sales & Use Tax

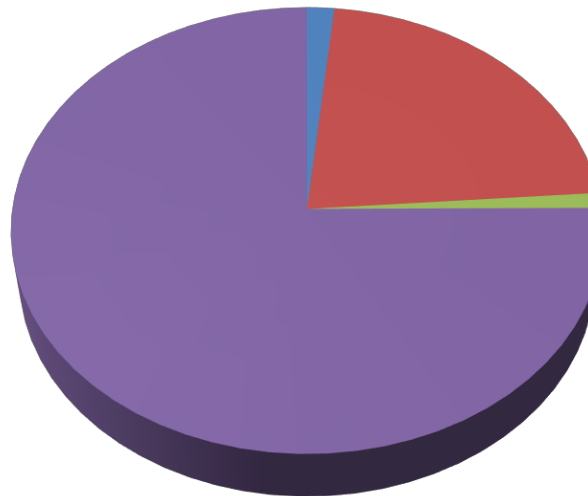
	Net Collections	Net Collections	Net Collections	Net Collections
	FY 2017	FY 2018	FY 2019	FY 2020
July	\$ 1,291,892	\$ 1,425,145	\$ 1,524,372	\$ 1,607,009
August	1,394,223	1,453,282	1,552,311	1,584,610
September	1,312,394	1,376,154	1,461,197	1,553,548
October	1,305,179	1,330,621	1,576,737	1,541,129
November	1,362,262	1,443,473	1,509,818	1,547,242
December	1,275,621	1,357,713	1,602,804	1,559,998
January	1,356,898	1,454,962	1,559,092	1,649,239
February	1,807,932	1,823,774	2,079,756	2,544,675
March	1,196,658	1,234,732	1,333,119	1,429,615
April	1,164,740	1,319,995	1,383,586	1,492,772
May				
June				
YTD Total	\$ 13,467,799	\$ 14,219,851	\$ 15,582,792	\$ 16,509,836



Local Sales Tax Collections
Fiscal Year 2020
As of April 30, 2020

TOTAL		NET COLLECTIONS PAID TO					GROSS COLLECTIONS		
	NET COLLECTIONS	COUNTY	CITY	CITY ROADS	SCHOOLS	UNINCORPORATED AREA	CITY LIMITS	PAID TO STATE	
July	\$ 6,902,369	\$ 113,097	\$ 1,531,859	\$ 75,150	\$ 5,182,264	\$ 900,496	\$ 6,080,408	\$ 78,535	
August	6,720,676	106,434	1,510,507	74,103	5,029,633	801,486	5,995,658	76,468	
September	6,460,371	96,698	1,480,898	72,650	4,810,125	655,748	5,878,129	73,506	
October	6,395,968	95,166	1,469,060	72,069	4,759,673	637,600	5,831,141	72,773	
November	6,395,605	94,012	1,474,887	72,355	4,754,350	614,102	5,854,271	72,769	
December	6,384,366	90,981	1,487,046	72,952	4,733,387	554,474	5,902,534	72,641	
January	6,800,429	99,211	1,572,114	77,125	5,051,979	637,609	6,240,195	77,375	
February	10,549,656	156,468	2,425,676	118,999	7,848,513	1,041,451	9,628,239	120,034	
March	5,800,974	80,414	1,362,760	66,854	4,290,945	457,771	5,409,207	66,004	
April	6,028,266	82,243	1,422,964	69,808	4,453,252	448,683	5,648,172	68,590	
May	-								
June	-								
YTD TOTAL	\$ 68,438,680	\$ 1,014,724	\$ 15,737,771	\$ 772,065	\$ 50,914,120	\$ 6,749,420	\$ 62,467,955	\$ 778,695	

Monthly Distribution



Capital Project Status Report
Fiscal Year 2020
As of April 30, 2020

ACTIVE PROJECTS FY2019-2020		TOTAL FUNDING	FY EXPENSES 7/1/19-4/30/20	TOTAL ACTIVE PROJECT EXPENSES **	PROJECT BALANCE
STREET DEPARTMENT:					
93101	Rossvie/Dunbar Cave/Cardinal Improvemer	13,280,000	208,084	2,726,620	10,553,380
14301	Edmondson Ferry/1A Bypass Interesection In	1,150,004	9,640	1,150,002	2
15306	Northeast Connector	16,808,700	355,886	1,231,927	15,576,773
17301	International & Dunlop Intersection Improver	2,807,831	322,754	445,506	2,362,325
17304	Adaptaive Signal Control Project (Wilma)	1,200,000	0	0	1,200,000
17305	Tylertown & Oakland Intersection Improvem	10,000,000	289,326	862,534	9,137,466
17307	Tylertown & Trenton Drainage Overflow Pro	1,040,185	5,494	73,747	966,438
18301	Drainage Mitigation FY2018	400,000	0	106,642	293,358
18302	New Sidewalks FY2018	934,954	77,785	149,325	785,630
19301	Lilac Lane	100,000	0	1,600	98,400
19302	Whitfield Road Improvements	3,350,000	850,442	1,058,771	2,291,229
19303	Spot Intersection Improvements	1,500,000	43,852	50,052	1,449,948
20301	Dunbar Cave Road Bridge	600,000	0	0	600,000
20302	4th Street and College Signal	400,000	13,050	13,050	386,950
20303	New Sidewalks FY20-24	900,000	782,364	782,364	117,636
20304	Drainage Mitigation FY20-24	450,000	0	0	450,000
20305	Cemetary Retaining Wall	510,000	1,500	1,500	508,500
		\$ 55,431,674	\$ 2,960,178	\$ 8,653,639	\$ 46,778,035
PARKS & RECREATION:					
16503	Athletic Complex	5,297,478	125,435	4,597,196	700,282
16504	Red River East Trail Project	2,403,712	899,603	2,151,406	252,306
17501	Valleybrook Park & Upland Trail Connection	160,000	0	0	160,000
17502	Public Spaces	150,000	0	148,750	1,250
17503	Edith Pettus Park Renovations	201,800	15,000	23,615	178,185
17504	Crow Community Center Renovation	370,000	0	119,866	250,134
17505	Liberty Park/Marina Remediation	905,218	39,008	99,532	805,686
17506	Swan Lake Renovations	1,046,605	223	1,039,218	7,387
19502	Pollard Road Additional Parking	319,199	34,244	42,244	276,955
19503	Billy Dunlop Pavillion & Restroom	382,485	376,391	378,391	4,094
19504	Heritage Park Improvements	1,000,000	284,698	502,566	497,434
19505	Regional Community Center	500,000	0	0	500,000
20501	Red River Pedestrian Bridge	3,068,233	1,721	1,721	3,066,512
20502	Mason Rudolph Cart Path Paving	125,000	0	0	125,000
20503	Swan Lake Cart Path Paving	190,800	187,700	187,700	3,100
20504	Burt Cobb Recreation Center Roof	230,000	0	0	230,000
		\$ 16,350,530	\$ 1,964,024	\$ 9,292,205	\$ 7,058,325
FIRE DEPARTMENT:					
16221	Fire Maintenance Facility	901,377	12,000	13,300	888,077
20221	Renovation of Station 10	125,000	0	0	125,000
20222	Custom Engine (replaces 1999 model)	590,000	0	0	590,000
		\$ 1,616,377	\$ 12,000	\$ 13,300	\$ 1,603,077
POLICE DEPARTMENT:					
19211	District 3 Precinct Building	3,500,000	188,000	188,000	3,312,000
		\$ 3,500,000	\$ 188,000	\$ 188,000	\$ 3,312,000
GENERAL GOVERNMENT:					
41016	Corporate Business Park Expansion	\$ 14,368,821	\$ -	\$ 14,092,700	\$ 276,121
13101	Clarksville Performing Arts & Conf Center	1,613,963	3,000	179,907	1,434,056
15102	TDOT 2013 Multimodal Access	206,017	40,950	169,830	36,187
16103	2015 Multimodal Access Grant	241,189	100,939	222,043	19,146
19101	New Council Chambers	0	0	0	0
19102	Structural Repairs - Cumberland Garage	1,099,036	0	0	1,099,036
20101	Frosty Morn	1,200,000	0	0	1,200,000
		\$ 18,729,026	\$ 144,889	\$ 14,664,480	\$ 4,064,546
debt issuance costs					
Total Spent YTD: Major Projects		\$ 95,627,607	\$ 5,269,090	\$ 32,811,624	\$ 62,815,983

* Fiscal Year to date invoices paid (July 1st to current month end)

** **Total Active Expenses** includes all expenses paid during the life of a project, not just the current fiscal year.

Fund Balances
Fiscal Year 2020
As of April 30, 2020

Fund	Beginning Fund Balance 7/01/19	Revenues YTD	Expenditures YTD	Estimated Ending Fund Balance 04/30/20
General Fund:	\$ 29,943,642	\$ 81,586,638	\$ 77,783,804	\$ 33,746,476
Capital Projects Fund:	2,556,107	3,452,016	5,269,090	739,033
Debt Service Fund:	474,377	5,346,467	5,326,972	493,872
Internal Service Funds:	6,300,385	12,701,868	14,147,204	4,855,048
Non-Major Governmental Funds:				
Drug Fund	502,153	348,341	119,273	731,221
Road Improvement Fund	1,094,794	772,065	750,000	1,116,859
Police Special Fund	191,193	541,116	555,305	177,004
Parks Special Fund	362,757	278,930	395,068	246,619
Other Special Revenue Fund*	840,479	486,050	549,776	776,753
Community Development	460,231	1,460,044	1,577,708	342,567
Capital Projects Revenue District Fund	78,179	2,870,000	568,130	2,380,049

* Includes: Fire Spec. Rev., Traffic Camera Police & Parks, SRF

Notice of Grant Applications
Fiscal Year 2020
As of April 30, 2020

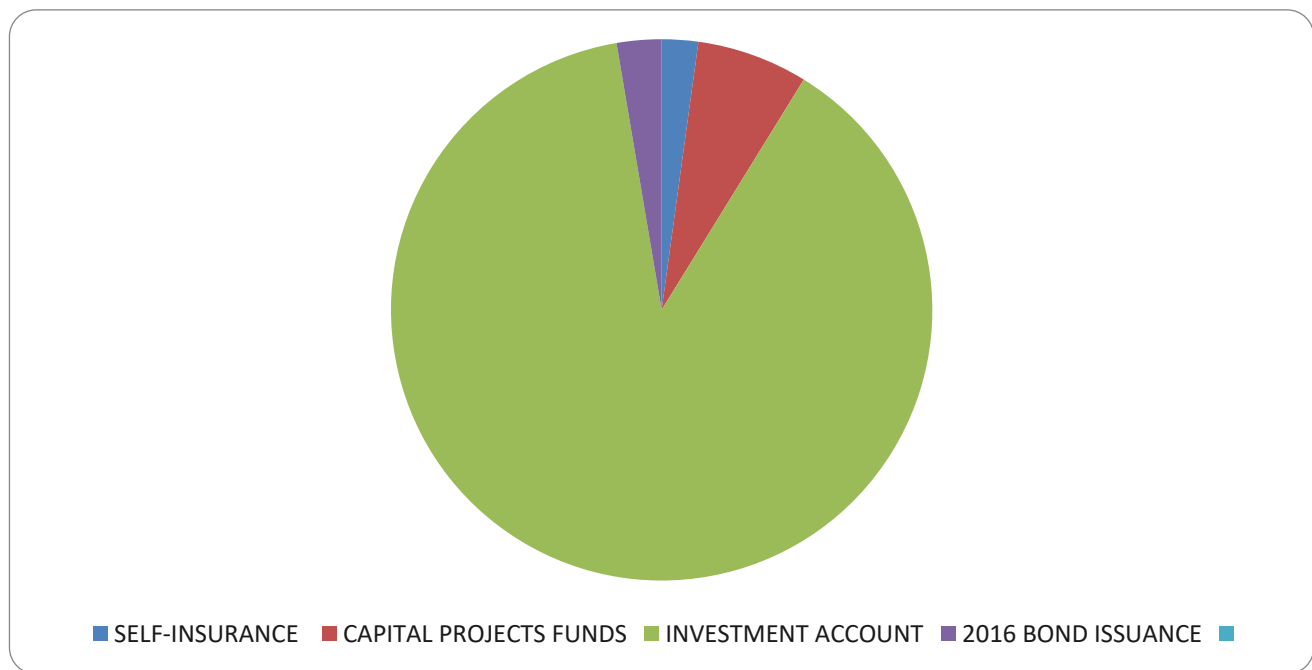
Date Submitted	Project Title	Funding Agency	Funds Requested	Match Required	Status	Notes
10/03/18	Transportation Alternative Program	TN Dept of Transportation	\$1,994,338 \$1,818,233	\$498,584 \$674,689	Awarded	Funding for a pedestrian bridge over the Red River to complete the connection between the Red River Trail and the Greenway
10/26/18	Assistance to Firefighters Grant	Dept of Homeland Security (FEMA)	\$127,846	\$12,784	Not funded	To purchase 82 sets of ballistic protective equipment for firefighters in the event of an active shooter/mass casualty situation.
12/06/18	2018 Fire Prevention & Safety Grant	Dept of Homeland Security (FEMA)	\$56,840	\$2,841	Not funded	To purchase a new fire safety trailer used for public education programs and to pay for 2 fire staff to become certified as Fire and Safety Educators.
02/15/19	Riverfest	Sam's Club (LG Highway)	\$2,000	\$0	Awarded	Requested their community grant program funding to support our 2019 Riverfest event.
03/15/19	TN Highway Safety Office 2020 Alcohol Impairment	THSO	\$90,000	\$0	Awarded	For continued fuding for alcohol and impaired driver countermeasures. This grant pays for overtime for police officers to conduct DUI checkpoints and saturation patrols for a one year period.
05/30/19	Heritage Park Dog Park Enhancement	Boyd Foundations Dog Park Dash	\$12,045	\$0	Not funded	Requested funding to purchase new agility and play equipment as well as amenities for Heritage dog park
06/07/19	2019 TAEP Tree Planting at Billy Dunlop Park	TN Dept of Agriculture	\$2,743	\$2,743	Awarded	To purchase 25 new trees to be planted at Billy Dunlop Park.
08/23/19	2019 JAG Grant	US Dept of Justice	\$59,459	\$0	Awarded	Annually shared with Montgomery County Sheriff's Office. CPD will use our share to purchase a 3D laser scanner to analyze crime scenes. The Sheriff will use their share for wireless communication services for dupites in the field.
08/30/19	2020 Childhood Obesity Prevention	US Conf of Mayoers/American Beverage Foundation	\$120,000	\$0	Not funded	To strt a new Athletic Leqque Scholarship Program. Awards will be \$125,000 and \$25,000 for 1st and 2nd places, respectively. Low income youth can compete for scholarships to any of the City's athletic leagues by submitting an application and essay.
10/03/19	Transportation Alternative Program	TN Dept of Transportation	\$493,176	\$123,294	Not funded	Funding to construct new sidewalks to benefit Clarksville High School, Richview Middle School and Pisgah Elementary School.

Date Submitted	Project Title	Funding Agency	Funds Requested	Match Required	Status	Notes
11/25/19	TAEP Farmers Market Promotion	TN Dept of Agriculture	\$750	\$0	Awarded	Funding to advertise and promote the downtown market.
03/06/20	Movies in the Park	Walmart #673	\$1,000	\$0	Submitted	Funding to support the 2020 Mayor's Summer Night Lights Program
03/06/20	Movies in the Park	Walmart #1075	\$1,000	\$0	Submitted	Funding to support the 2020 Mayor's Summer Night Lights Program
03/06/20	Riverfest	Sam's Club #6512	\$2,000	\$0	Not funded	Funding to support the 2020 Riverfest event
03/06/20	Movies in the Park	Walmart #4589	\$1,000 \$500	\$0	Awarded	Funding to support the 2020 Mayor's Summer Night Lights Program
03/06/20	Movies in the Park	Walmart #3495	\$1,000	\$0	Not funded	Funding to support the 2020 Mayor's Summer Night Lights Program
03/06/20	Fire Rescue Smoke Alarm Program	Walmart #4469	\$1,500 \$1,000	\$0	Awarded	Funding to support the CFD Family Assistance Program to help assist families affected by fire by providing them with toiletries, etc. and purchase smoke alarms to be installed free of charge.
03/10/20	2020 COPS Hiring Program	US DOJ	\$1,125,000	\$587,015	Submitted	Federal funding to hire 9 new police officers. If awarded, funding will pay a percentage of the officers salaries and benefits over a three year period.
03/19/20	2019 Assistance to Firefighters Grant	US Dept of Homeland Security	\$146,489	\$14,649	Submitted	Federal funding to purchase mobile air units, thermal imaging cameras and training for CFD.
03/24/20	2021 Teen Driver Safety Education	TN Highway Safety Office (THSO)	\$14,067	\$0	Submitted	Funding to cover saff expenses and to purchase equipment for the purpose of conducting safety days and educational trainings for oung drivers as well as enforcement of seat belt usage by young drivers in school zones.
03/25/20	2021 Alcohol & Impared Driving Enforcement	TN Highway Safety Office (THSO)	\$133,505	\$0	Submitted	Funding for alcohol and impaired driver countermeasures. Pays for overtime for officers to conduct DUI checkpoints and saturation patrols for a one year period. Including purchase of equipment for DUI checkpoints.

Date Submitted	Project Title	Funding Agency	Funds Requested	Match Required	Status	Notes
03/25/20	2021 Child Passenger Safety and Occupant Protection	TN Highway Safety Office (THSO)	\$10,564	\$0	Submitted	Funding for child safety seats and booster seats to provide to low income families and staff time for events/enforcement of proper use of child passenger restraints.
03/27/20	2021 Bicycle/Pedestrian Safety	TN Highway Safety Office (THSO)	\$13,544	\$0	Submitted	Funding for training of officers for bicycle/pedestrian crash investigations, staff time for enforcement and public awareness activities.
03/30/20	2021 Distracted Driving	TN Highway Safety Office (THSO)	\$28,850	\$0	Submitted	Funding to purchase driving simulators for distracted driving educational purposes and public events.
04/23/20	2020 Port Security Grant Program	Dept of Homeland Security (FEMA)	\$75,000	\$25,000	Submitted	Funding to purchase a rescue boat for fire/rescue operations

Investment Report
Fiscal Year 2020
As of April 30, 2020

ISSUER NAME	PAR VALUE	CUSIP	COUPON RATE
LOCAL GOVERNMENT INVESTMENT POOL			
SELF-INSURANCE	\$ 591,166		0.850
CAPITAL PROJECTS FUNDS	1,805,451		0.850
INVESTMENT ACCOUNT	24,100,118		0.850
2016 BOND ISSUANCE	726,629		0.850
			0.850
LGIP TOTAL / AVERAGE	\$ 27,223,364		0.850



CDE Lightband
Rolling 4 month Balance Sheet - Broadband Division
April 30, 2020

	<u>4/30/19</u>	<u>% Change</u>	<u>4/30/20</u>	<u>3/31/20</u>	<u>2/29/20</u>	<u>1/31/20</u>
Assets						
Current Assets:						
Cash -Operating Account	\$ 6,678,896.36	-12.40%	\$ 5,850,945.91	\$ 5,782,482.51	\$ 6,442,439.03	\$ 6,182,946.05
Accounts Receivable:						
Subscribers, less allowance	1,476,076.20	6.29%	1,568,962.72	1,580,967.92	1,538,186.38	1,457,037.97
Other	41,652.55	-14.22%	35,728.77	39,914.32	35,829.00	28,940.80
Temporary advances - Electric	1,921,410.78	6.50%	2,046,363.69	1,965,275.56	1,900,474.79	2,075,870.24
Inventory	<u>366,858.91</u>	75.25%	<u>642,920.79</u>	<u>639,398.43</u>	<u>553,812.52</u>	<u>550,340.11</u>
Total Current Assets	\$ 10,484,894.80	-3.24%	\$ 10,144,921.88	\$ 10,008,038.74	\$ 10,470,741.72	\$ 10,295,135.17
Noncurrent Assets:						
Construction Work In Progress	\$ 7,142.38	-9.76%	\$ 6,445.27	\$ 5,730.74	\$ 5,804.88	\$ 39,319.54
Telecommunications Plant	8,329,388.74	5.66%	8,800,818.87	8,494,721.90	8,558,384.96	8,517,887.25
Accumulated Depreciation	(5,470,736.47)	1.77%	(5,567,829.96)	(5,553,501.14)	(5,569,428.66)	(5,521,341.28)
Deferred Debit - Software & Outflows of Resources	<u>389,721.70</u>	-17.27%	<u>322,429.87</u>	<u>369,065.48</u>	<u>402,555.79</u>	<u>459,361.48</u>
Total Noncurrent Assets	\$ 3,255,516.35	9.41%	\$ 3,561,864.05	\$ 3,316,016.98	\$ 3,397,316.97	\$ 3,495,226.99
Total Assets	<u>\$ 13,740,411.15</u>	-0.24%	<u>\$ 13,706,785.93</u>	<u>\$ 13,324,055.72</u>	<u>\$ 13,868,058.69</u>	<u>\$ 13,790,362.16</u>
Retained Earnings and Liabilities:						
Retained Earnings (Deficit):						
Retained Earnings - Beginning of Year	\$ (3,011,499.48)	-126.69%	\$ 803,836.93	\$ 803,836.93	\$ 803,836.93	\$ 803,836.93
Retained Earnings - YTD	3,007,341.54	11.89%	3,364,931.70	2,953,912.65	2,604,408.39	2,335,433.99
Retained Earnings - Current	<u>372,716.20</u>	7.15%	<u>399,358.40</u>	<u>411,019.05</u>	<u>349,504.26</u>	<u>268,974.40</u>
Total Retained Earnings (Deficit)	\$ 368,558.26	1139.46%	\$ 4,568,127.03	\$ 4,168,768.63	\$ 3,757,749.58	\$ 3,408,245.32
Current Liabilities:						
Accounts Payable	\$ 2,027,253.49	6.25%	\$ 2,153,886.59	\$ 2,113,081.53	\$ 3,096,786.16	\$ 2,315,093.95
Unearned Revenue	\$ 609,040.12	12.06%	\$ 682,497.65	\$ 682,497.65	\$ 682,497.65	\$ 682,497.65
Other Accrued Payables	<u>97,963.79</u>	110.31%	<u>206,025.11</u>	<u>262,047.25</u>	<u>232,259.61</u>	<u>285,018.50</u>
Total Current Liabilities	\$ 2,734,257.40	11.27%	\$ 3,042,409.35	\$ 3,057,626.43	\$ 4,011,543.42	\$ 3,282,610.10
Noncurrent Liabilities:						
Customer Deposits	\$ 2,794.42	-59.29%	\$ 1,137.48	\$ 1,137.48	\$ 1,287.48	\$ 1,287.48
Postretirement Benefits	330,875.94	4.14%	344,566.94	345,978.05	346,933.08	347,674.13
Deferred Inflows of Resources	7,994.00	1208.66%	104,614.00	104,614.00	104,614.00	104,614.00
Long Term Debt to the Electric Division	<u>10,295,931.13</u>	-45.16%	<u>5,645,931.13</u>	<u>5,645,931.13</u>	<u>5,645,931.13</u>	<u>6,645,931.13</u>
Total Noncurrent Liabilities	\$ 10,637,595.49	-42.69%	\$ 6,096,249.55	\$ 6,097,660.66	\$ 6,098,765.69	\$ 7,099,506.74
Total Liabilities	\$ 13,371,852.89	-31.66%	\$ 9,138,658.90	\$ 9,155,287.09	\$ 10,110,309.11	\$ 10,382,116.84
Total Liabilities & Retained Earnings	<u>\$ 13,740,411.15</u>	-0.24%	<u>\$ 13,706,785.93</u>	<u>\$ 13,324,055.72</u>	<u>\$ 13,868,058.69</u>	<u>\$ 13,790,362.16</u>

CDE Lightband
Income Statement - Broadband Division
4/30/2020

	<u>4/30/19</u>	<u>% Change</u>	<u>4/30/20</u>	<u>3/31/20</u>	<u>2/29/20</u>	<u>1/31/20</u>
Operating Revenue:						
Programming Revenue	\$ 420,739.22	4.63%	\$ 440,207.86	\$ 439,473.85	\$ 442,492.71	\$ 450,116.78
Internet Revenue	1,182,987.65	8.67%	1,285,568.32	1,272,890.37	1,268,453.42	1,256,338.36
Telephone Revenue	147,696.25	3.14%	152,332.52	152,737.80	149,463.99	143,662.93
Miscellaneous Fee Revenue	130,569.56	-14.56%	111,555.87	136,281.35	137,998.92	138,794.88
Total Operating Revenues	<u>1,881,992.68</u>	5.72%	<u>1,989,664.57</u>	<u>2,001,383.37</u>	<u>1,998,409.04</u>	<u>1,988,912.95</u>
 Cost of Programming & Services	<u>702,240.31</u>	5.70%	<u>742,253.10</u>	<u>733,034.95</u>	<u>703,815.65</u>	<u>751,303.36</u>
Gross Revenue:	\$ 1,179,752.37	5.74%	\$ 1,247,411.47	\$ 1,268,348.42	\$ 1,294,593.39	\$ 1,237,609.59
Operating Expenses:						
Network Support Expense-Video	\$ 42,214.99	-20.87%	\$ 33,403.65	\$ 39,189.13	\$ 35,397.72	\$ 38,326.29
Network Support Expense-Internet	133,697.99	6.14%	141,900.78	138,237.22	138,458.28	141,213.22
Network Support Expense-Phone	19,773.42	-21.25%	15,571.04	15,620.16	15,589.46	17,705.78
Network Admin. & Oper. Expense	114,876.78	0.02%	114,903.97	125,486.85	108,147.67	130,249.45
Building & Office Expense	8,047.00	0.00%	8,047.00	8,047.00	8,047.00	8,047.00
Depreciation & Amortization Expense	71,868.17	24.45%	89,443.49	92,631.49	92,571.19	105,071.45
General & Administrative Expense	186,361.04	22.78%	228,816.81	223,103.37	232,204.23	167,126.36
Station Apparatus Expense	113,256.85	-17.14%	93,845.62	101,722.68	152,963.24	195,913.24
Customer Service Expense	57,247.96	-6.01%	53,807.03	52,379.83	64,673.54	58,770.19
Marketing Expense	45,972.76	30.14%	59,829.02	53,796.64	89,818.36	99,131.08
Total Operating Expenses	<u>\$ 793,316.96</u>	5.83%	<u>\$ 839,568.41</u>	<u>\$ 850,214.37</u>	<u>\$ 937,870.69</u>	<u>\$ 961,554.06</u>
Operating Income (Loss)	<u>\$ 386,435.41</u>	5.54%	<u>\$ 407,843.06</u>	<u>\$ 418,134.05</u>	<u>\$ 356,722.70</u>	<u>\$ 276,055.53</u>
 Interest Expense	10,646.12	-49.17%	5,411.57	4,041.91	4,145.35	4,008.04
Other Expenses - Tax Equivalent	3,073.09	0.00%	3,073.09	3,073.09	3,073.09	3,073.09
Other Expense - Loss on Retirement of Equipment	\$ -		\$ -	\$ -	\$ -	\$ -
Total Other Expenses (Income)	<u>\$ 13,719.21</u>	-38.15%	<u>\$ 8,484.66</u>	<u>\$ 7,115.00</u>	<u>\$ 7,218.44</u>	<u>\$ 7,081.13</u>
Net Income (Loss)	<u>\$ 372,716.20</u>	7.15%	<u>\$ 399,358.40</u>	<u>\$ 411,019.05</u>	<u>\$ 349,504.26</u>	<u>\$ 268,974.40</u>
 EBITDA	<u>\$ 458,303.58</u>		<u>\$ 497,286.55</u>	<u>\$ 510,765.54</u>	<u>\$ 449,293.89</u>	<u>\$ 381,126.98</u>

<p style="text-align: center;">CDE Lightband Cash Flow Statement - Broadband Division April 30, 2020</p>

RECONCILIATION OF OPERATING INCOME TO
NET CASH PROVIDED BY OPER ACTIVITIES:

Operating income (loss)	\$ 407,843.06
Adjustments to reconcile oper income to cash provided (used) by operating activities	
Depreciation and amortization	89,443.49
Changes in:	
Accounts receivable	16,190.75
Advances to Electric	(81,088.13)
Inventory	(3,522.36)
Accounts payable	40,805.06
Accrued expenses	(57,433.25)
Customer deposits	-
Other	<u>38,150.95</u>
Net Cash Used by Operating Activities	<u>450,389.57</u>

CASH FLOWS FROM FINANCING ACTIVITIES:

Payment of long term debt	-
Additions to plant	<u>(381,926.17)</u>
Net Cash Used by Financing Activities	<u>(381,926.17)</u>

NET INCREASE IN CASH AND CASH EQUIVALENTS	\$ 68,463.40
CASH AND CASH EQUIVALENTS - BEG OF MONTH	<u>5,782,482.51</u>
CASH AND CASH EQUIVALENTS - END OF MONTH	<u><u>\$ 5,850,945.91</u></u>

CDE Lightband
Rolling 4 Month Balance Sheet - Electric Division
April 30, 2020

	<i>Prior Year</i> <u>4/30/2019</u>	<u>% Change</u>	<u>4/30/2020</u>	<u>3/31/2020</u>	<u>2/29/2020</u>	<u>1/31/2020</u>
UTILITY PLANT						
1 Electric Plant	\$ 294,159,330.49	6.40%	\$ 312,985,684.70	\$ 311,730,311.37	\$ 309,818,913.25	\$ 307,916,645.32
2 Less Depreciation	<u>(102,470,225.97)</u>	<u>4.84%</u>	<u>(107,433,297.24)</u>	<u>(106,480,470.76)</u>	<u>(105,940,590.51)</u>	<u>(105,371,738.29)</u>
3 Total	\$191,689,104.52	7.23%	\$205,552,387.46	\$205,249,840.61	\$203,878,322.74	\$202,544,907.03
4 Unamortized acq. adj.	<u>78,117.78</u>	<u>-46.15%</u>	<u>42,063.42</u>	<u>45,067.95</u>	<u>48,072.48</u>	<u>51,077.01</u>
6 Total Plant - Net	\$191,767,222.30	7.21%	\$205,594,450.88	\$205,294,908.56	\$203,926,395.22	\$202,595,984.04
OTHER PROPERTY AND INVESTMENTS						
8 Interdivisional loan	10,295,931.13	-45.16%	5,645,931.13	5,645,931.13	5,645,931.13	6,645,931.13
9 Sinking Funds	7,319,195.81	-0.76%	7,263,370.21	7,263,063.20	7,262,504.61	8,515,130.42
12 Other Special Funds	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
13 Total	17,615,126.94	-26.71%	12,909,301.34	12,908,994.33	12,908,435.74	15,161,061.55
CURRENT AND ACCRUED ASSETS						
14 General Cash/temp cash investments	8,546,279.00	13.97%	9,740,134.21	5,935,136.64	8,009,942.50	7,194,544.01
14.1 Reserved Cash	27,729,934.58	-20.05%	22,170,470.04	22,076,543.77	21,977,956.32	24,775,088.86
15 Accounts Receivable	11,141,408.62	-6.60%	10,406,174.16	11,779,432.47	13,893,320.95	11,168,075.66
16 Materials and Supplies	3,554,128.96	11.71%	3,970,214.37	3,944,763.73	4,166,065.16	3,963,458.05
18 Other Current Assets	<u>22,956,192.60</u>	<u>-4.48%</u>	<u>21,928,767.57</u>	<u>27,508,377.97</u>	<u>25,709,800.10</u>	<u>24,856,935.56</u>
19 Total	73,927,943.76	-7.73%	68,215,760.35	71,244,254.58	73,757,085.03	71,958,102.14
DEFERRED DEBITS						
22 Clearing Accounts	-		22,634.10	23,472.39	24,310.68	25,148.97
24 Energy Service Loans Rec	2,724,630.39	-34.98%	1,771,500.91	1,821,657.93	1,894,287.84	1,967,971.58
26 Other Deferred Debits	<u>4,113,821.25</u>	<u>-4.80%</u>	<u>3,916,420.43</u>	<u>3,993,132.91</u>	<u>4,180,434.43</u>	<u>4,345,780.64</u>
27 Total	6,838,451.64	-16.49%	5,710,555.44	5,838,263.23	6,099,032.95	6,338,901.19
28 TOTAL ASSETS & OTHER DEBITS	<u>\$290,148,744.64</u>	<u>0.79%</u>	<u>\$292,430,068.01</u>	<u>\$295,286,420.70</u>	<u>\$296,690,948.94</u>	<u>\$296,054,048.92</u>

CAPITAL

EARNINGS REINVESTED IN SYSTEM ASSETS

33 Beginning of year	171,989,065.77	5.62%	181,656,853.69	181,656,853.69	181,656,853.69	181,656,853.69
34 Current Year to Date	<u>10,891,161.64</u>	5.05%	<u>11,440,890.84</u>	<u>10,557,394.47</u>	<u>7,987,977.39</u>	<u>6,250,073.47</u>
35 Total	182,880,227.41	5.59%	193,097,744.53	192,214,248.16	189,644,831.08	187,906,927.16

Long Term Debt

39.1 Bonds and other Long Term Debt	62,600,000.00	-4.89%	59,540,000.00	59,540,000.00	59,540,000.00	59,540,000.00
40 Debt Premium and discount	<u>8,130,819.94</u>	-7.30%	<u>7,537,599.94</u>	<u>7,587,034.94</u>	<u>7,636,469.94</u>	<u>7,685,904.94</u>
41 Total	70,730,819.94	-5.16%	67,077,599.94	67,127,034.94	67,176,469.94	67,225,904.94

OTHER NON-CURRENT LIABILITIES

41.9 Post Retirement Benefits	1,424,025.22	11.87%	1,593,112.80	1,599,084.94	1,605,278.83	1,608,934.90
42 Energy Service Loans - Advances	<u>2,818,021.45</u>	-35.02%	<u>1,831,115.92</u>	<u>1,897,886.93</u>	<u>1,978,335.04</u>	<u>2,053,407.99</u>
44 Total	4,242,046.67	-19.28%	3,424,228.72	3,496,971.87	3,583,613.87	3,662,342.89

CURRENT AND ACCRUED LIABILITIES

46 Accounts Payable	22,306,612.03	-19.70%	17,913,113.98	21,821,941.13	25,898,599.57	25,901,677.14
47 Customer Deposits	6,811,746.57	4.09%	7,090,010.76	7,051,277.43	7,024,374.93	6,999,310.12
52.2 Interest Accrued - Other	433,385.40	-3.50%	418,204.18	209,102.09	45,543.70	1,083,463.50
53 Other Current Liabilities	<u>2,743,906.62</u>	24.24%	<u>3,409,165.90</u>	<u>3,365,845.08</u>	<u>3,317,515.85</u>	<u>3,274,423.17</u>
54 Total	32,295,650.62	-10.73%	28,830,494.82	32,448,165.73	36,286,034.05	37,258,873.93

58 TOTAL LIABILITIES AND OTHER CREDITS	<u>\$ 290,148,744.64</u>	0.79%	<u>\$ 292,430,068.01</u>	<u>\$ 295,286,420.70</u>	<u>\$ 296,690,948.94</u>	<u>\$ 296,054,048.92</u>
--	--------------------------	-------	--------------------------	--------------------------	--------------------------	--------------------------

CDE Lightband
Revenues and Expenses - Electric Division
4/30/2020

	<i>Prior Year</i>			<i>Prior 3 Months</i>		
	<u>4/30/2019</u>	<u>% Change</u>	<u>4/30/2020</u>	<u>3/31/2020</u>	<u>2/29/2020</u>	<u>1/31/2020</u>
OPERATING REVENUE						
59 Electric Sales Revenue	11,659,084.31	-3.92%	11,201,767.95	13,393,257.15	15,378,460.32	14,497,796.21
60 Revenue from Late Payments	113,893.12	8.29%	123,335.35	126,181.94	107,424.34	148,603.08
61 Misc Service Revenue	119,138.51	-65.49%	41,112.93	90,745.90	113,224.08	131,357.04
62 Rent from Electric Property	252,049.47	23.09%	310,250.05	309,709.73	309,009.77	311,468.49
63 Other Electric Revenue	1.96	<u>-742.35%</u>	<u>(12.59)</u>	0.11	<u>(127.05)</u>	<u>(195.64)</u>
64 Total Operating Revenue	12,144,167.37	-3.85%	11,676,453.69	13,919,894.83	15,907,991.46	15,089,029.18
PURCHASED POWER						
65 Total Power Cost	7,889,445.54	-9.26%	7,159,182.86	8,038,790.54	10,641,607.91	11,276,159.88
OPERATING EXPENSE						
66 Transmission Expense	3,135.99	93.29%	6,061.70	6,079.36	5,183.11	4,994.95
67 Distribution Expense	381,159.02	-21.89%	297,731.09	350,974.82	344,441.83	432,649.21
68 Customer Accounts Expense	575,265.95	-46.11%	310,005.59	340,412.55	324,172.26	337,991.94
69 Cust. Service and Inf. Exp.	25,791.64	29.42%	33,379.51	33,598.00	44,622.84	34,769.86
70 Sales Expense	10,914.04	-10.91%	9,723.63	11,855.47	11,770.95	12,326.47
71 Admin. And General Expense	327,814.94	<u>83.25%</u>	<u>600,707.76</u>	<u>372,275.86</u>	<u>422,850.02</u>	<u>481,954.44</u>
72 Operating Expense	1,324,081.58	-5.02%	1,257,609.28	1,115,196.06	1,153,041.01	1,304,686.87
MAINTENANCE EXPENSE						
73 Transmission Expense	1,963.35	295.50%	7,765.09	4,583.28	5,714.96	5,842.08
74 Distribution Expense	312,275.09	14.34%	357,053.72	268,912.23	399,536.93	690,492.38
75 Admin. and General Expense	153,771.44	<u>32.38%</u>	<u>203,567.45</u>	<u>197,641.19</u>	<u>200,848.24</u>	<u>235,012.20</u>
76 Maintenance Expense	468,009.88	21.45%	568,386.26	471,136.70	606,100.13	931,346.66
OTHER OPERATING EXPENSE						
77 Depreciation Expense	1,028,126.70	6.06%	1,090,446.52	1,071,511.72	1,067,670.64	1,066,093.88
78 Amort. of Acquisition Adjust.	3,004.53	0.00%	3,004.53	3,004.53	3,004.53	3,004.53
79 Taxes and Tax Equivalents	559,686.27	<u>0.35%</u>	<u>561,656.57</u>	<u>560,584.32</u>	<u>555,360.02</u>	<u>567,466.90</u>
80 Total other oper. Expense	1,590,817.50	4.04%	1,655,107.62	1,635,100.57	1,626,035.19	1,636,565.31
Total operating expense and 81 purchased power	11,272,354.50	-5.61%	10,640,286.02	11,260,223.87	14,026,784.24	15,148,758.72
INCOME						
82 Operating Income	871,812.87	18.85%	1,036,167.67	2,659,670.96	1,881,207.22	(59,729.54)
83 Other Income	70,276.26	-59.29%	28,609.26	44,050.02	43,997.77	50,685.13
84 Total Income	942,089.13	13.02%	1,064,776.93	2,703,720.98	1,925,204.99	(9,044.41)
85 Misc Income Deductions	(500.00)		(1,500.00)	-	-	(425.00)
86 Net Income before debt expense	941,589.13	12.92%	1,063,276.93	2,703,720.98	1,925,204.99	(9,469.41)
DEBT EXPENSE						
90 Interest on Long Term Debt	235,270.09	-3.23%	227,679.48	182,135.78	235,270.09	235,270.09
92 Other Interest Expense	1,455.35	5.55%	1,536.08	1,603.12	1,465.98	1,551.68
93 Amort. of Debt Disc. and Exp.	-		-	-	-	-
94 Amort. of Prem. on Debt	(49,435.00)	0.00%	(49,435.00)	(49,435.00)	(49,435.00)	(49,435.00)
95 Total Debt Expense	187,290.44	-4.01%	179,780.56	134,303.90	187,301.07	187,386.77
NET INCOME						
96 Income before Extraord. Items	754,298.69	17.13%	883,496.37	2,569,417.08	1,737,903.92	(196,856.18)
97 Extraordinary Items	-		-	-	-	-
98 Net Income	754,298.69	17.13%	883,496.37	2,569,417.08	1,737,903.92	(196,856.18)

<p style="text-align: center;">CDE Lightband Cash Flow Statement - Electric Division April 30, 2020</p>
--

RECONCILIATION OF OPERATING INCOME TO
NET CASH PROVIDED BY OPER ACTIVITIES:

Operating income	\$ 1,036,167.67
Adjustments to reconcile oper income to cash provided (used) by operating activities	
Depreciation and amortization	1,093,451.05
Changes in:	
Accounts receivable	1,373,258.31
Materials and supplies	(25,450.64)
Interdivisional loan	-
Accounts receivable - TVA Energy Service Loans	50,157.02
Advances - TVA Energy Service Loans	(66,771.01)
Prepayments	-
Other current assets	5,504,489.87
Accounts payable	(3,908,827.15)
Accrued expenses	209,102.09
Customer deposits	38,733.33
Other postemployment benefits	(5,972.14)
Other	<u>43,320.82</u>
Net Cash Provided by Operating Activities	<u>5,341,659.22</u>

CASH FLOWS FROM FINANCING ACTIVITIES:

Additions to plant	(1,392,993.37)
Payment of long-term debt	<u>(49,435.00)</u>
Net Cash used by Financing Activities	<u>(1,442,428.37)</u>

NET INCREASE IN CASH AND CASH EQUIVALENTS \$ 3,899,230.85

CASH AND CASH EQUIVALENTS - BEG OF MONTH 35,274,743.61

CASH AND CASH EQUIVALENTS - END OF MONTH \$ 39,173,974.46

CASH AND CASH EQUIVALENTS CONSIST OF:

Sinking Funds	7,263,370.21
Construction Funds	-
General cash/temp cash investments	9,740,134.21
Reserved Cash	<u>22,170,470.04</u>
	<u>\$ 39,173,974.46</u>

Service	February 2020						
	February Actual	February Budget	February Variance	Net Gain Over Prev. Month	% Growth to Budget	February Prior Year Actual	Growth % Year Over Year
Video (Total)	5,596	5,309	287	646	5%	5,311	5%
Lightband Basic	431	316	115	56	36%	356	21%
Lightband Plus	1,860	1,581	279	(21)	18%	1,802	3%
Lightband Extra	2,811	3,373	(562)	147	-17%	3,115	-10%
Streaming Services	464	0	464	464	0%	0	0%
Other Pkgs	30	39	(9)	0	-23%	38	-21%
Internet (Total)	22,142	22,007	135	161	1%	20,885	6%
Residential Internet	20,465	20,316	149	154	1%	19,388	6%
Business Internet	1,677	1,691	(14)	7	-1%	1,497	12%
Phone (Total)	2,539	2,597	(58)	12	-2%	2,567	-1%
Residential Phone	1,775	1,817	(42)	7	-2%	1,856	-4%
Business Phone	764	780	(16)	5	-2%	711	7%
Total Broadband Customers	23,516	22,640	876	876	4%	21,915	7%

CDE Lightband Subscriber Analysis

February 2020 - April 2020

March 2020									
March Actual	March Budget	March Variance	Net Gain Over Prev. Month	% Growth to Budget	March Prior Year Actual	Growth % Year Over Year	April Actual	April Budget	April Variance
5,830	5,306	524	231	10%	5,303	10%	5,314	5,303	11
435	316	119	56	38%	361	20%	376	316	60
2,056	1,580	476	(21)	30%	1,815	13%	1,822	1,579	243
2,796	3,371	(575)	147	-17%	3,089	-9%	2,545	3,369	(824)
513	0	513	49	0%	0	0%	541	0	541
30	39	(9)	0	-23%	38	-21%	30	39	(9)
22,233	22,092	141	161	1%	21,117	5%	22,317	22,215	102
20,559	20,389	170	154	1%	19,607	5%	20,636	20,499	137
1,674	1,703	(29)	7	-2%	1,510	11%	1,681	1,716	(35)
2,544	2,602	(58)	5	-2%	2,554	0%	2,536	2,616	(80)
1,769	1,808	(39)	(6)	-2%	1,841	-4%	1,762	1,808	(46)
775	794	(19)	11	-2%	713	9%	774	808	(34)
23,646	22,810	836	876	4%	22,017	7%	23,753	22,860	893

April 2020

Net Gain Over Prev. Month	% Growth to Budget	April Prior Year Actual	Growth % Year Over Year
210	0%	5,248	1%
56	19%	367	2%
(21)	15%	1,811	1%
147	-24%	3,032	-16%
28	0%	0	0%
0	-23%	38	-21%
161	0%	21,168	5%
154	1%	19,645	5%
7	-2%	1,523	10%
(8)	-3%	2,551	-1%
(7)	-3%	1,828	-4%
(1)	-4%	723	7%
876	4%	22,132	7%

ORDINANCE 78-2019-20

AN ORDINANCE AUTHORIZING TRANSFER OF PROPERTY ON BLACKMAN STREET
TO SYDNEY HEDRICK

WHEREAS, Sydney Hedrick (hereinafter, “Mr. Hedrick”) owns certain real property located at 138 Blackman Street, having a map, group and parcel number of 066OB 01200 000 (hereinafter, the “Hedrick Property”); and

WHEREAS, The City of Clarksville owns certain real property immediately abutting the Hedrick Property and having a map, group and parcel number of 066JG 00401 000; and

WHEREAS, Mr. Hedrick and the City of Clarksville mutually desire to clarify and resolve ambiguity which may exist within the chain of title to the above-referenced parcels and, more specifically, ambiguity relating to the particular dimensions of the Hedrick Property; and

WHEREAS, Mr. Hedrick and the City of Clarksville mutually desire to clarify and resolve the aforementioned ambiguity via the City’s execution of a quitclaim deed, which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, TENNESSEE:

That the City of Clarksville is hereby authorized to execute the quitclaim deed attached hereto as Exhibit A to transfer property on Blackman Street to Sydney Hedrick.

FIRST READING:

SECOND READING:

EFFECTIVE DATE:

**CITY OF CLARKSVILLE,
A Tennessee Municipal Corporation**

QUITCLAIM DEED

This instrument prepared by:
The City Attorney's Office
One Public Square, 4th Floor
Clarksville, TN 37040

TO: SYDNEY HEDRICK

FOR A VALUABLE CONSIDERATION, receipt of which is acknowledged, the **CITY OF CLARKSVILLE, TENNESSEE**, a Tennessee municipal corporation located in Montgomery County, Tennessee (hereinafter, "Grantor"), has this day quitclaimed and conveyed and does hereby transfer, quitclaim and convey unto **SYDNEY HEDRICK**, his successors and assigns forever, all of the Grantor's rights, title and interest in the following described property, together with all improvements thereon, situated in the 12th Civil District of Montgomery County, Tennessee, and further described as follows, to wit:

See Exhibit A attached hereto.

IN WITNESS WHEREOF, the Grantor has executed this quitclaim deed on the ____ day of _____, 2020.

**CITY OF CLARKSVILLE, TENNESSEE
A TENNESSEE MUNICIPAL CORPORATION**

By: _____
JOE PITTS, Mayor

SYLVIA SKINNER, City Clerk

STATE OF TENNESSEE)
COUNTY OF MONTGOMERY)

Personally appeared before me, the undersigned, a Notary Public, in and for said County and State, **JOE PITTS**, Mayor, and **SYLVIA SKINNER**, City Clerk, with whom I am personally acquainted, and who, upon oath, acknowledged that they executed the within instrument for the purposes therein contained, and who further acknowledged that they are the Mayor and City Clerk, respectively of the maker, City of Clarksville, a Tennessee Corporation, and they are authorized by the maker to execute the instrument on behalf of the maker.

Witness my hand and seal this the ____ day of _____, 2020.

NOTARY PUBLIC

SEAL

My commission expires: _____

**NAME AND ADDRESS OF PROPERTY
OWNER:**

**PERSON/ENTITY RESPONSIBLE
FOR PAYMENT OF PROPERTY
TAXES (IF DIFFERENT)**

Sydney Hedrick
2006 Hidden Meadows Drive
Adams, TN 37010

Same

STATE OF TENNESSEE)
COUNTY OF MONTGOMERY)

I, or we, hereby swear or affirm that the actual consideration for this transfer or value of the property transferred, whichever is greater is \$0, which amount is equal to or greater than the amount which the property transferred would command at a fair voluntary sale.

AFFIANT

Sworn to and subscribed before me this the ____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

This conveyance by the City of Clarksville was authorized by the Clarksville City Council at its regular meeting on _____, ____ 2020.

EXHIBIT A

Being a parcel of land in the 12th Civil District of Clarksville, Montgomery County, Tennessee, said parcel being a portion of parcel ID 066J "G" 004.01, said parcel also being a portion of the City of Clarksville Property as recorded in Volume (Vol.) 732, page 199 of the Register's Office Montgomery County, Tennessee (ROMCT), said parcel being generally described as east of and adjacent to Blackman Street, and west of Charlotte Street, said parcel being more particularly described as follows:

Beginning at a point, said point being North 88° 58' West for a distance of 300+/- feet from the centerline intersection of Blackman Street and Charlotte Street, said point being the southern right of way of said Blackman Street, said point also being the northwest corner of the herein described tract;

Thence, with said Blackman Street right of way, South 81° 39' 13" East for a distance of 64.26 feet to an iron pin (new) located in the northwest corner of the Syd Hedrick Property as recorded in Volume (Vol.) 1902, page 2168 of the Register's Office Montgomery County, Tennessee (ROMCT), said point also being the northeast corner of the herein described tract;

Thence, leaving said right of way and with said Hedrick property, South 09° 54' 28" West for a distance of 200.00 feet to an iron pin (new), said point also being the southeast corner of the herein described tract;

Thence, leaving said Hedrick property and on a new severance line, North 79° 41' 13" West for a distance of 14.90 feet to point, said point also being the southwest corner of the herein described tract;

Thence, continuing on new severance line North 04° 21' 18" East for a distance of 199.90 feet to the point of beginning, said parcel containing 4,905 Square Feet or 0.112 Acres, more or less. Together with and subject to all right of ways, restrictions, easements, covenants and conveyances of record and not of record.

Being a part of the same property conveyed from Orgain Building Supply Company, Inc. to the City of Clarksville, Tennessee by Warranty Deed dated February 1, 2000 of record in Official Record Book Volume 732, Page 199, Register's Office for Montgomery County, Tennessee.

The map, group and parcel number assigned to the above described real estate by the Assessor of Property for Montgomery County, Tennessee is 066JG 00401 000.

RESOLUTION 73-2019-20

A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF CLARKSVILLE AND THE WOODLAWN UTILITY DISTRICT FOR WATER SERVICES

WHEREAS, the City of Clarksville provides water service to customers through its' Department of Gas & Water (CGW); and

WHEREAS, the Woodlawn Utility District (hereafter "WUD") is a utility district that provides water services to its customers; and

WHEREAS, in September of 2007, the City, through CGW, and WUD (together the "Parties") entered into a contract, under which WUD would supply water for Liberty Park Subdivision to CGW through a master meter and CGW would subsequently provide water service to customers within the subdivision; and

WHEREAS, after the expiration of the aforementioned contract, the Parties maintained the same arrangement for water service for Liberty Park Subdivision; and

WHEREAS, CGW is also currently providing water service to customers along a portion of Dotsonville Road; and

WHEREAS, the aforementioned Liberty Park Subdivision and said portion along Dotsonville Road lie within the service area of WUD; and

WHEREAS, it has been deemed no longer fiscally responsible and/or efficient for CGW to continue to provide water service to customers within the Liberty Park Subdivision and along a portion of Dotsonville Road; and

WHEREAS, the Parties desire that WUD provide water service to customers within the Liberty Park Subdivision and along a portion of Dotsonville Road, by means of CGW transferring ownership of the infrastructure beyond the master water meter at Liberty Park Subdivision to WUD and replacing all of the associated CGW water meters within the Liberty Park Subdivision and along a portion of Dotsonville Road with WUD water meters, pursuant to the terms and provisions set forth in an agreement between the Parties (Transfer Of Water Service Contract) attached hereto and incorporated herein as Attachment A; and

WHEREAS, the Parties now desire to memorialize said agreement through approval / adoption and execution of said contract / interlocal agreement, attached hereto and incorporated herein as Attachment A, pursuant to Tennessee Code Annotated Section 12-9-108 pertaining to the adoption of interlocal agreements among governmental entities, and pursuant to all applicable

federal, state, and local laws, to include City ordinances and resolutions, and such applicable regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, TENNESSEE:

That the Clarksville City Council hereby authorizes and approves a contract / interlocal agreement, pertaining to transferring, from CGW to WUD, the provision of water service to customers within the Liberty Park Subdivision and along a portion of Dotsonville Road, pursuant to and under the terms and provisions set forth in the agreement between the parties (Transfer Of Water Service Contract) attached hereto and incorporated herein as Attachment A, said contract / interlocal agreement to be effective and binding upon execution by the Mayor and the appropriate representative with authority to bind WUD.

ADOPTED:

Attachment A

TRANSFER OF WATER SERVICE CONTRACT

This CONTRACT is made by and between the **City of Clarksville, Tennessee**, hereinafter referred to as "Clarksville," and **Woodlawn Utility District of Montgomery County, Tennessee**, hereinafter referred to as "the District."

W I T N E S S E T H :

WHEREAS, the District is a utility district organized under the Utility District Law of 1937, Tenn. Code Ann. § 7-82-101, *et seq.*, with authority to provide water service within its boundaries;

WHEREAS, the District has the exclusive right to provide water service within its boundaries pursuant to Tenn. Code Ann. § 7-82-301(a)(1)(B) and 7 U.S.C. § 1926(b);

WHEREAS, Clarksville is a municipal corporation established by charter, most recently amended and restated by Chapter 24 of the Private Acts of 2015;

WHEREAS, Clarksville is authorized to own, acquire, construct, extend, equip, operate, and maintain a sewer system within or without its corporate limits pursuant to Tenn. Code Ann. § 7-35-401 and Section 5(a)(52) of Clarksville's charter;

WHEREAS, on or about September 18, 2007, the District entered into a contract with Clarksville, under which the District would supply water for Liberty Park Subdivision to Clarksville through a master meter and Clarksville would provide water service to customers in the subdivision;

WHEREAS, after the expiration of the aforementioned contract, the parties maintained the same arrangement for water service for Liberty Park Subdivision;

WHEREAS, customers in Liberty Park Subdivision also receive sewer service from Clarksville;

WHEREAS, Liberty Park Subdivision is inside the District's geographical boundaries;

WHEREAS, Clarksville provides water service, as well as sewer service, to a number of other customers inside the District's geographical boundaries;

WHEREAS, Clarksville is currently providing water service to customers beyond the aforementioned Liberty Park Subdivision master water meter and along a portion of Dotsonville Road through 434 meters inside the District's geographical boundaries;

WHEREAS, Clarksville desires to transfer, and the District desire to accept, all rights and responsibility for providing water service to such customers;

WHEREAS, Clarksville is willing to pay the District for the estimated cost of new meters and lids, installation, maintenance for one year, and connection fees;

WHEREAS, at a meeting held on _____, 2020, which was previously advertised to the public in accordance with law, Clarksville's City Council approved this Contract and authorized the Mayor to execute this Contract on behalf of Clarksville; and

WHEREAS, at a meeting on _____, 2020, which was previously advertised to the public in accordance with law, the District's Board of Commissioners approved this Contract and authorized the President to execute this Contract on behalf of the District;

NOW, THEREFORE, for and in consideration of the mutual covenants of the parties, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. As used herein, "Affected Customer" means any person or entity inside the District's geographical boundaries and beyond the aforementioned Liberty Park Subdivision master water meter and/or along a portion of Dotsonville Road that receives both water and sewer service from Clarksville as of the execution of this Contract.

2. Within five (5) days after the execution of this Contract, Clarksville will send a letter to each Affected Customer explaining the transfer of water service from Clarksville to the District, as provided in this Contract. The letter will inform Affected Customers that they must execute a contract with the District to ensure continued water service and will enclose a copy of the District's customer contract. Clarksville will confer with the District on the contents of the letter before sending it, and the District will supply Clarksville with the customer contract to be enclosed with the letter.

3. Within thirty (30) days after the execution of this Contract, Clarksville will make a one-time payment of \$161,978.10 to the District to compensate the District for the cost of new meters and lids, installation, one year of maintenance, and connection fees for taking over water service to the Affected Customers. If the parties discover that the number of Affected Customers exceeds 434, then, within thirty (30) days after a request from the District, Clarksville will make a payment to the District equaling \$373.22 multiplied by the number of Affected Customers in excess of 434.

4. No later than 120 days after Clarksville makes the one-time payment described in Section 3 above, the District will replace the water meters for all of the Affected Customers with water meters suitable to the District. As each water meter is replaced, the replacement water meter will belong to the District, and the Affected Customer associated with such water meter will cease being a water customer of Clarksville and will become a water customer of the District.

5. As soon as an Affected Customer becomes a water customer of the District pursuant to Section 4 above and thereafter, the District will have the exclusive right to provide water service to such Affected Customer, and the District will assume all duties, liabilities, and

obligations to provide water service to such Affected Customer. The District will provide water service to such Affected Customer in accordance with the District's rules, regulations, and policies. All fees and charges paid by such Affected Customer for water service provided by the District will belong to the District.

6. As soon as the District completes the replacement of water meters for all Affected Customers pursuant to Section 4 above, all water system facilities leading from and including the Liberty Park Subdivision master water meter near the intersection of U.S. Route 79 and Freedom Drive to each customer water meter beyond said master water meter, including without limitation mains, equipment, instrumentalities, lateral lines, meter boxes, and connections ("the Liberty Park Facilities"), will become the District's property without the necessity of a formal conveyance from Clarksville to the District. Clarksville warrants that title to the Liberty Park Facilities will be free and unencumbered.

7. Within five (5) days after the District completes the replacement of water meters for all Affected Customers pursuant to Section 4 above, Clarksville will provide the District with all plans, plats, and as-built drawings for the Liberty Park Facilities.

8. Until the ownership of the Liberty Park Facilities passes to the District pursuant to section 6 above, Clarksville will continue to maintain and repair the Liberty Park Facilities as necessary and will be responsible for ensuring that the Liberty Park Facilities meet the standards of the Tennessee Department of Environment and Conservation. As each customer water meter beyond the Liberty Park Subdivision master water meter near the intersection of U.S. Route 79 and Freedom Drive is replaced and the Affected Customer associated with the replacement water meter becomes a water customer of the District, the District will deduct the amount of usage through such replacement water meter from the usage through the master water meter until such

time as all customer water meters are replaced and Clarksville no longer receives a water bill from the District for said master water meter.

9. The District's obligation to provide water service to Affected Customers is limited to water for domestic, commercial, and irrigation uses. The District does not certify that it can provide adequate water for fire protection to the Affected Customers and does not assume an obligation to do so.

10. Nothing herein changes the boundaries of the District or negates or lessens the District's exclusive right to provide water service within its boundaries. This Contract does not place the District or its rights, powers, properties, or revenues under the authority of Clarksville.

11. The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of the remaining provisions.

12. This Contract constitutes the entire agreement of the parties related to the subject matter herein. This Contract may be modified or amended only by an instrument in writing executed by all parties hereto.

13. This Contract is governed by the laws of Tennessee, and any dispute or legal action arising out of or related to this Contract must be filed in the courts of Montgomery County, Tennessee.

14. The parties have participated jointly in the negotiation and drafting of this Contract. This Contract shall not be construed for or against either party based upon authorship.

15. The individuals signing below represent that they have full authority to execute this Contract on behalf of their respective parties; that this Contract has received any approval required by law; and that this Contract is a legal, valid, and binding agreement.

16. This Contract may be signed in counterparts. Signed copies of this Contract

delivered via facsimile or email in Adobe portable document format (.pdf) shall be deemed originals.

In Witness Whereof, the parties have entered into this Contract as of the day and date first above written.

CITY OF CLARKSVILLE, TENNESSEE

By: _____
Joe Pitts, Mayor

Date: _____

Attest: _____
Sylvia Skinner, City Clerk

**WOODLAWN UTILITY DISTRICT OF
MONTGOMERY COUNTY, TENNESSEE**

By: _____
Kent Griffy, President

Date: _____

State of Tennessee)
)
County of Montgomery)

Before me, a Notary Public in and for the County and State aforesaid, personally appeared Joe Pitts, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the Mayor of the City of Clarksville, Tennessee, and that he executed the foregoing instrument on behalf of Clarksville for the purpose therein contained.

Witness my hand and official seal on this the ____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

State of Tennessee)
)
County of Montgomery)

Before me, a Notary Public in and for the County and State aforesaid, personally appeared Kent Griffy, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the President of Woodlawn Utility District of Montgomery County, Tennessee, and that he executed the foregoing instrument on behalf of the District for the purpose therein contained.

Witness my hand and official seal on this the ____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION 74-2019-20

A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF CLARKSVILLE AND THE WOODLAWN UTILITY DISTRICT FOR SANITARY SEWERAGE SERVICES

WHEREAS, the City of Clarksville provides sanitary sewerage service to customers through its' Department of Gas & Water (CGW); and

WHEREAS, the Woodlawn Utility District (hereafter "WUD") is a utility district that provides water services to its customers; and

WHEREAS, the City, through its' CGW, and WUD (together the "Parties") desire that CGW provide sanitary sewerage service within the District's boundaries in Montgomery County, Tennessee, pursuant to the terms and provisions set forth in an agreement between the Parties (Interlocal Agreement For Sanitary Sewerage Service Billing And Collections), attached hereto and incorporated herein as Attachment A; and

WHEREAS, the Parties now desire to memorialize said agreement through approval / adoption and execution of said contract / interlocal agreement, attached hereto and incorporated herein as Attachment A, pursuant to Tennessee Code Annotated Section 12-9-108 pertaining to the adoption of interlocal agreements among governmental entities, and pursuant to all applicable federal, state, and local laws, to include City ordinances and resolutions, and such applicable regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, TENNESSEE:

That the Clarksville City Council hereby authorizes and approves a contract / interlocal agreement, pertaining to the provision of sanitary sewerage service within the Woodlawn Utility District's boundaries in Montgomery County, Tennessee, pursuant to and under the terms and provisions set forth in the agreement between the parties (Interlocal Agreement For Sanitary Sewerage Service Billing And Collections) attached hereto and incorporated herein as Attachment A, said contract / interlocal agreement to be effective and binding upon execution by the Mayor and the appropriate representative with authority to bind WUD.

ADOPTED:

Attachment A

**INTERLOCAL AGREEMENT FOR
SANITARY SEWERAGE SERVICE BILLING AND COLLECTIONS**

THIS INTERLOCAL AGREEMENT FOR SANITARY SEWERAGE SERVICE is entered into this the ____ day of _____, 2020, by and between the CITY OF CLARKSVILLE, TENNESSEE, a Tennessee Municipal Corporation, created and established by charter, most recently amended and restated by Chapter 24 of the Private Acts of 2015, (hereinafter, "Clarksville"), and the WOODLAWN UTILITY DISTRICT, a Tennessee Utility District and a municipal corporation, created and existing under and by virtue of Tenn. Code Ann. § 7-82-101, et Seq., whose official territory is located within the territorial boundaries of Montgomery County (hereinafter, the "District")(together, the "Parties").

WITNESSETH:

WHEREAS, the District is a utility district authorized by Tenn. Code Ann. § 7-82-101, et seq., with authority to provide water services within its boundaries in Montgomery County, Tennessee;

WHEREAS, the Parties desire that Clarksville provide sanitary sewerage services within the District's boundaries as shown and described on Exhibit A, attached hereto;

WHEREAS, Clarksville is authorized to own, acquire, construct, extend, equip, operate, and maintain a sewer system within or without the Clarksville corporate limits pursuant to Tenn. Code Ann. § 7-35-401, and further pursuant to Section 5(a)(52) of Clarksville's charter.

WHEREAS, Tenn. Code Ann. § 12-9-108 authorizes any public agency to contract with another public agency to perform any governmental service, activity, or undertaking, which each public agency is authorized by law to perform; and

WHEREAS, Clarksville desires that the District bill and collect sewer charges for Clarksville's sewer customers within the District's boundaries, and that the District terminate its

water service to Clarksville's sewer customers within the District for the nonpayment of Clarksville's sewer bills pursuant to Tenn. Code Ann. § 7-35-201;

WHEREAS, the Parties agree that Clarksville provide sanitary sewerage service within the District, further being within the area shown and described on Exhibit A, attached hereto and incorporated herein, in a manner which serves the best interests of the people being provided or to be provided sanitary sewerage service and the citizens of Clarksville generally.

NOW, THEREFORE, in consideration of the premises, the requirements imposed on both parties by law, and their mutual undertakings, the parties hereto agree by and between themselves as follows:

1. Provision of service. Clarksville shall provide sanitary sewerage service within the District in accordance with Clarksville's ordinances, rules and regulations, policies, covenants, practices, and procedures and in accordance with applicable state and federal laws. The applicable provisions of the Clarksville City Code including, without limitation, Title 13, Chapters 3, 4, and 5, as may be amended from time to time, are incorporated by reference and made a part of this Interlocal Agreement.
2. Ownership. Clarksville shall own and control all public sewer system infrastructure and improvements located within the District. Ownership and maintenance of all sewer lateral lines from Clarksville's sewer system to any house, building, or other improvement shall lie with the property owner.
3. Computer System Upgrades. Any and all costs associated with sewer billing setup, including any associated future costs related to sewer billing, shall be the sole responsibility of the District to bear.

4. Metering. The District shall set and maintain all water meters within the District. The District shall read all meters and bill for sewer service where applicable.
5. Rates, billing, and collection.
 - a. Clarksville shall collect all fees for new sewer connections pursuant to Title 13, Chapter 3 of the Clarksville City Code, as may be amended from time to time.
 - b. Clarksville shall furnish the rates to be charged for sewer service and shall advise the District at least thirty (30) days prior to the revision of such rates.
 - c. All sewer shall be billed in gallons. The District shall bill for sewer at the same time and in the same manner as the District bills for water usage, and the sewer bill shall be due at the same time as the water bill.
 - d. The District shall charge and collect, from each customer, a monthly billing and collection fee equal to five percent (5%) of the total sewer charges billed each month, which billing and collection fees shall be retained by the District. Clarksville and the District shall review this fee annually to determine need for mutually agreed upon adjustments.
 - e. The District shall charge and collect a ten percent (10%) late payment penalty for Clarksville at the same time the District charges and collects late fees from its water customers due to late payments.
 - f. The District shall collect all interdistrict fees, as defined in Title 13, Chapter 3 of the Clarksville City Code, billing and collection fees, and monthly sewer fees and charges. On or before the twenty-fifth (25th) of the month, the District shall pay to Clarksville all the sewer fees collected for the previous month, minus all billing and collection fees. The District shall administer all partial payments and penalties and

terminate water service for nonpayment of sewer service in accordance with the District's rules and regulations for water service.

- g. The District shall furnish Clarksville with a monthly report on billing and all other reports Clarksville and/or the District may deem necessary. Clarksville shall have access to all relevant billing records during the District's regular business hours.
 - h. All sewer adjustments shall be coordinated between Clarksville and the District, with all sewer adjustments being administered pursuant to Clarksville's adjustment policies contained in Clarksville City Code § 13-314, as may be amended from time to time.
 - i. The District shall transfer all information related to sewer customer accounts concerning bad debt expense circumstances to Clarksville. Clarksville shall bear the sole responsibility of collections, write-offs, etc. involving said sewer customer accounts.
6. Disputes about sewer bill. The District shall refer all sewer bill, service, or system disputes to Clarksville for resolution. The District will continue to bill and collect from customer as typical, to include termination of water service for nonpayment after the customer has an opportunity to discuss the dispute with Clarksville. Clarksville will seek to resolve dispute with customer, to include refund if deemed necessary.
7. Termination of water service for reasons other than nonpayment. The District shall honor requests by Clarksville to terminate water service for reasons other than nonpayment of sewer charges after Clarksville provides an explanation of the reasons for such termination.
8. Sewer system approval. Clarksville, in accordance with its established policies and procedures, shall review and approve all sewer plans prior to construction and shall inspect

and approve all constructed sewer infrastructure prior to acceptance as part of Clarksville's sewer system. Said approval shall be in the sole discretion of Clarksville, subject only to applicable controlling law.

9. Lateral connections. Clarksville, in accordance with its established policies and procedures, shall inspect and approve all lateral sewer lines prior to connection into Clarksville's sewer system. The District shall coordinate all lateral inspections with Clarksville's Building & Codes Department. Further, Clarksville shall perform, or direct the performance of, all lateral connections into Clarksville's sewer system. Any approval shall be in the sole discretion of Clarksville, subject only to applicable controlling law.
10. Required connection. Clarksville and the District shall require the owner, tenant, or occupant of each lot or parcel of land that abuts upon a street or other public way containing a sewer line and upon which lot or parcel a building exists for residential, commercial or industrial use, to connect the building with Clarksville's sewer system pursuant to Tenn. Code Ann. § 7-35-201 and Clarksville City Code § 13-503, as may be amended from time to time.
11. Exemption from sewer connection and/or charges. An owner may request and be granted a waiver from sewer connection and/or charges by Clarksville, as pursuant to and contained in Clarksville City Code § 13-503, as may be amended from time to time. Any such waiver granted by Clarksville will be reported to the District.
12. Term. This Interlocal Agreement shall continue until terminated by subsequent agreement of the parties, or until such time as the District shall have built a sanitary sewerage treatment plant and has purchased Clarksville's sanitary sewerage system, in its entirety located within the District upon terms agreed to by the parties.

13. Records. The District and the City shall each be responsible for maintaining all water and sewer records respectively as required by law.

14. Severability. If any of the terms and conditions of this Interlocal Agreement are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Interlocal Agreement are declared severable.

IN WITNESS WHEREOF, the parties hereto have executed this Interlocal Agreement as of the date first written above.

THE CITY OF CLARKSVILLE

By: _____
Joe Pitts, Mayor

ATTEST:

Sylvia Skinner, City Clerk

WOODLAWN UTILITY DISTRICT

By: _____
Chairman of the Board of Commissioners

State of Tennessee)
)
County of Montgomery)

Before me, a Notary Public in and for the County and State aforesaid, personally appeared Joe Pitts, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the Mayor of the City of Clarksville, Tennessee, and that he executed the foregoing instrument on behalf of Clarksville for the purpose therein contained.

Witness my hand and official seal on this the ____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

State of Tennessee)
)
County of Montgomery)

Before me, a Notary Public in and for the County and State aforesaid, personally appeared Kent Griffy, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the President of Woodlawn Utility District of Montgomery County, Tennessee, and that he executed the foregoing instrument on behalf of the District for the purpose therein contained.

Witness my hand and official seal on this the ____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____