



**PARKS + RECREATION COMMITTEE  
OCTOBER 12, 2020 AT 3:00PM  
MEETING AGENDA**

**IN AN EFFORT TO FACILITATE THE RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19), THIS MEETING WILL BE CONDUCTED VIA GOOGLE MEET. AN AUDIO OR VIDEO RECORDING OF THE PROCEEDINGS WILL BE MADE AVAILABLE TO THE PUBLIC WITHIN 48 HOURS. MEMBERS OF THE PUBLIC ARE, BY LAW, ALLOWED TO ATTEND MEETINGS OF THE PARKS AND RECREATION COMMITTEE, BUT ARE STRONGLY DISCOURAGED TO DO SO AT THIS TIME.**

**I. PUBLIC COMMENTS**

**II. CALL TO ORDER**

**III. ANNOUNCE MEMBERS IN ATTENDANCE (*Verify Quorum*)**

**IV. ADOPTION OF MEETING MINUTES**

- August 10, 2020

**V. COUNCIL ACTION**

None

**VI. NEW BUSINESS**

None

**VII. OLD BUSINESS**

None

**VIII. DEPARTMENT REPORTS**

- Human Resources Report (*Jennifer Letourneau*)
- Projects (*Jennifer Letourneau*)

**IX. ADJOURNMENT**



**PARKS + RECREATION COMMITTEE  
AUGUST 10, 2020 AT 3:00PM  
MEETING MINUTES**

**IN AN EFFORT TO FACILITATE THE RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19), THIS MEETING WILL BE CONDUCTED VIA GOOGLE MEET. AN AUDIO OR VIDEO RECORDING OF THE PROCEEDINGS WILL BE MADE AVAILABLE TO THE PUBLIC WITHIN 48 HOURS. MEMBERS OF THE PUBLIC ARE, BY LAW, ALLOWED TO ATTEND MEETINGS OF THE PARKS AND RECREATION COMMITTEE, BUT ARE STRONGLY DISCOURAGED TO DO SO AT THIS TIME.**

**I. PUBLIC COMMENTS**

- Jon Lewis

Last week, Jon Lewis was told that his children could not ride their bicycles on the tennis court in one of the City's parks. He would like the Parks and Recreation Department to allow young children time during the week to do extra activities on the tennis courts. He urged the Department to consider coming to a compromise during the time of COVID-19.

**II. CALL TO ORDER**

The meeting of the Parks and Recreation Committee was called to order by Chairperson Guzman at 3:00 p.m. on August 10, 2020.

**III. ANNOUNCE MEMBERS IN ATTENDANCE**

Councilperson Stacey Streetman  
Councilperson Travis Holleman  
Councilperson Valerie Guzman

*Councilperson Garrett joined the meeting at 3:06 p.m.  
Councilperson Vondell Richmond was absent.*

**IV. ADOPTION OF MEETING MINUTES**

- July 13, 2020

Councilperson Streetman made a motion to adopt the minutes as presented. Councilperson Holleman seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

**V. COUNCIL ACTION**

None

**VI. NEW BUSINESS**

None

**VII. OLD BUSINESS**

None

**VIII. DEPARTMENT REPORTS**

- Human Resources Report

Jennifer Letourneau discussed vacant positions in the Department including 2 Grounds and Facility Maintenance Assistants, Administrative Support Technician, Grounds and Facility Maintenance Technician, Athletic Coordinator, 15 seasonal/part-time positions, 3 Gym Assistants and 2 Athletic Facility Managers.

- Projects

Jennifer Letourneau reported on current and future projects including Trice Landing, Pollard Road parking lot, Red River East, Burt Cobb Recreation Center windows, Crow Recreation Center, and Sevier Station.

Councilperson Guzman asked about the conflicting asbestos reports for the restrooms at Trice Landing. Jennifer Letourneau gave more details on the two reports and explained that David Smith will be working on the issue.

Jennifer Letourneau informed the Committee that she will be meeting with Mark Holleman at Billy Dunlop Park later in the week to discuss a possible Greenway connection. Jennifer Letourneau also discussed the challenges the Department is facing at Billy Dunlop Park.

Jennifer Letourneau stated that the Golf Courses have been extremely busy. Brad Damron reported that Swan Lake Golf Course has seen a significant

increase in attendance. A patron of the course told Brad that he has never seen the course looking better.

Councilperson Garrett inquired if anyone else had shown interest in the Land RFP. Jennifer informed him that no one else had responded.

## **IX. ADJOURNMENT**

Councilperson Streetman made a motion to adjourn the meeting. Councilperson Holleman seconded the motion. A voice vote was taken. The motion to adjourn the meeting at 3:16 p.m. was passed.

*Meeting minutes were prepared by Leigh Harpel.*